

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Adults and Health		
<b>Contact person:</b>	Maxine Naismith – Head of Service		Telephone number: 0113 37 80336
<b>Subject<sup>2</sup>:</b>	Establishment of Two Approved Mental Health Professional Posts, Temporary Measure to Address Increase in Demand		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? <ul style="list-style-type: none"> <li>• The Director of Adults and Health notes the technical content of this report.</li> <li>• The Director of Adults and Health approved the proposed temporary establishment of two AMHP posts in order to meet the unprecedented surge in demand for Mental Health Act assessments.</li> <li>• The Director of Adults and Health approved establishing and recruiting to the two AMHP posts.</li> </ul>		
	A brief statement of the reasons for the decision <ul style="list-style-type: none"> <li>• To establish two Approved Mental Health Professional (AMHP) posts for a 12 month period to enable the Local Authority to execute its statutory function with regards to the requisite provision of AMHPs.</li> <li>• The additional capacity in the system will enable Adults and Health to be able to flex with regards to the unprecedented increase in demand for Mental Health Act assessments.</li> <li>• The increase in capacity is necessitated across the AMHP day time function and the Emergency Duty Team. The operational model is that one post will be dedicated to the day time AMHP Hub and one to the Emergency Duty Team.</li> </ul>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

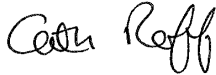
<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<ul style="list-style-type: none"> <li>• The new posts will be managed within the Mental Health Unit and will create additional career opportunities for staff wishing to specialise further within the technicalities of the Mental Health Act.</li> <li>• The cost of the two posts inclusive of on-costs is £120,075. The breakdown of the costs are inclusive of both post-holders being at PO3 grade, plus the four increments for AMHP status and the 22% enhancement for the Emergency Duty Team. The cost for the EDT AMHP is £65,599 and the cost for the day time AMHP is £54,476.</li> <li>• The cost of these two posts will be funded from reserves and this has been approved by the Director of Adults and Health for a 12 month period.</li> </ul> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member 20 October 2020</p> <p>Ward Councillors</p> <p>Others</p>
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Max Naismith – Head of Service
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	<p>Date Added to List:-</p> <p><b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision</p> <p><b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval</p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Cath Roff - Director of Adults and Health		
	Signature 	Date 28 <sup>th</sup> Oct 2020	

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.