

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Abbie Miladinovic (Senior Planner, Strategic Planning Group, City Development)		Telephone number: 0113 37 87260
Subject²:	The Designation of the Chapel Allerton and Chapeltown Neighbourhood Areas		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Chief Planning Officer has designated the Chapel Allerton and Chapeltown Neighbourhood Areas.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The Council has received applications for the designation of the Chapel Allerton and Chapeltown Neighbourhood Areas. The designation of the neighbourhood areas will allow progress to be made on the neighbourhood plans for each of these areas. Regulations 5, 6 and 7 of the Neighbourhood Planning (General) Regulations 2012 establish the process for the designation of a neighbourhood area.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision If a neighbourhood area application meets the relevant legal requirements then there is little scope for the Council to refuse the designation. The		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

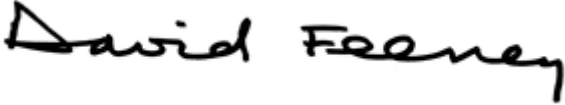
	neighbourhood area designation is a critical requirement of the neighbourhood planning process and will give both groups the confidence to proceed with proactive and collaborative neighbourhood planning in their areas.	
Affected wards:	Chapel Allerton, Gipton and Harehills, Little London and Woodhouse and Moortown.	
Details of consultation undertaken⁴:	Executive Member Cllr L. Mulherin (22/10/2020)	
	Ward Councillors Cllrs J. Dowson, E. Taylor, M. Rafique, S. Arif, A. Hussain, K. Maqsoom, J. Akhtar, A. Marshall-Katung, K. Brooks, M. Shahzad, R. Charlwood and S. Hamilton. (10/09/2020)	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ David Feeney, Chief Planning Officer	
	Signature 	Date 9 November 2020

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.