

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Childrens & Families		
Contact person:	Chris Gosling (Project Manager)		Telephone number: 07891 276 855
Subject²:	Approval to Spend request for the Learning Places Programme development of the East Leeds Free School		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p style="text-align: center;">The Director of Childrens & Families agreed to:</p> <ul style="list-style-type: none"> a) Set the overall project budget for the development of the East Leeds Free School at £30m and provide 'approval to spend' on £22.63m, noting that £7.37m has been previously approved under the 'early works' programme. Draw down of the budget will be subject to future design cost reports and approvals at the appropriate juncture. b) Note, the full scheme budget figure of £30m is inclusive of all aspects of the project with the exception of the required off-site Highways works and land purchase. It includes; the construction contract figure, client held contingency, furniture and equipment, service connections etc. c) Note, provisional 'approval to spend' was granted at the September 2019 Executive Board and identified a budget between £25m and £30m, which was subject to development of the scheme. d) Note the programme dates identified in section 3.2 of this report, in relation to the implementation of this decision, represents the critical path for project success and must be adhered to where possible. e) Note that the officer responsible for implementation is the Head of Service Learning Systems. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

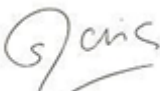
³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Decisions required to facilitate the construction of the new East Leeds Free School utilising land purchased from the Aradia Group located off Torre Road.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No alternative options available.</p>
Affected wards:	Burmantofts and Richmond Hill
Details of consultation undertaken⁴:	Executive Member 17 th February 2020
	Ward Councillors 11 th March 2020 and 29 th June 2020
	Others
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Jane Walne – Head of Service Projects and Programmes</p> <p>Viv Buckland – Head of Service Learning Systems</p> <p>Immediate implementation required to ensure school is available for commencement of the 2021/22 academic year.</p>
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Sal Tariq – The Director of Children & Families	
	Signature 	Date: 1/12/20

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.