

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children and Families		
Contact person:	Amy Smith		Telephone number: 0113 378 5917
Subject²:	Tender Acceptance Report for the bulge expansion of Leeds City Academy for September 2020.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <ul style="list-style-type: none"> Authorisation to proceed with acceptance of the tender submitted by Leeds D&B One Ltd. in the sum of £692,000 for the bulge works. Leeds D&B One Ltd. will then enter into contract with Walter West Ltd for £577,000. The contract sum of £692,000 also includes LEP fees of £31,735. In line with Leeds City Council's Contract Procedure Rule 3.1.5, the requirements are subject to existing exclusive contract arrangements with Leeds D&B One Ltd. Note that the officer responsible for implementation is the Head of Service, Learning Systems and the Head of Projects and Programmes, City Development, and authorise them as a signatory of all other contract related documentation that is required to deliver this project. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Since 2009, Leeds City Council's Learning Places Programme has created over 11,500 primary school places across the city in response to rising birth rates which increased from 7,500 per year in 2001 to a peak of 10,350 in 2012. For the academic year starting in September 2018, a total of 1,600 new primary learning places were created to meet the continued demand and in 2019 315 were delivered. Since the peak in 2012 the birth rate has been declining</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>resulting in the requirement for fewer permanent primary places and a decrease in the number of temporary or bulge solutions.</p> <p>As expected, as children move through primary and into secondary school, the demand for year 7 places has started to rise with 9254 places allocated for the academic year 2019/20 (an increase by nearly 300 children on the previous year) Projections estimate that in 2020/2021 it will increase by nearly 500 children and then by a similar amount in 2021/2022.</p> <p>There are specific areas of pressure across the City across in relation to secondary school place requirements. The large increase in the secondary aged population across the North West and city centre area has resulted in many schools expanding on a temporary basis. Increased pressure for places for children with the Leeds City Academy (LCA) catchment which is expected to continue has required the school to take a bulge cohort for 2020 and for 2021 of an additional 60 places. All the accommodation associated with the bulge for 2020 and 2021 will be delivered for this September.</p> <p>On 24 June 2020 the Design and Cost Report (DCR) which sought approval for the expenditure of £760,000 from capital scheme number 33176/BGE/LCA was submitted to Executive Board and was subject to call in. It was discussed at Scrutiny Board on 8 July and determined the decision to proceed with the bulge works should be implemented based on 11 in favour and 4 requiring further information.</p> <p>Colleagues at the Leeds Local Enterprise Partnership (LLEP) have undertaken a technical and financial review and confirm that the proposal put forward by Walter West Ltd offers value for money and they recommend acceptance.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>N/A</p>
Affected wards:	Headingley & Hyde Park
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Executive Member for Learning Skills and Employment was briefed as part of the Executive Board process.</p>
	<p>Ward Councillors</p> <p>Ward Councillors were briefed on the proposals as part of the Executive Board process.</p>
	<p>Others</p> <p>White Rose Academy Trust – Head Teacher and Trust members.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Implementation	Officer accountable, and proposed timescales for implementation Head of Service Learning Systems and the Head of Programmes and Projects, City Development. Commencement July 2020 for completion November 2020 (partial handover on 7 September 2020)	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ The Director of Children & Families	
	Signature 	Date: 1/12/20

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.