

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Public Health		
Contact person:	Eleanor Clark – Commissioning Manager		Telephone number: 013 37 87844
Subject²:	Extension of contract for a 24-month period with Touchstone for the Mentally Healthy Leeds service in accordance with Contracts Procedure Rule 21.1 (contract extensions)		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Adults and Health approved the available extension of two years to the existing contract with Touchstone-Leeds for the Mentally Healthy Leeds service, with effect from 1st April 2021 and to the value of £293,974.00 per annum (total value £587,948.00).</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>In 2017 Leeds City Council commissioned a service for reducing mental health inequalities and improving the mental wellbeing of communities most at risk of poor mental health. After a competitive procurement exercise, the contract was awarded Touchstone. The contract started on 1st April 2018 for an initial period of 3 years, with provision for extensions for up to a total of 24 months. The initial contract term expires on 31st March 2021. The aims of the service are met through:</p> <p style="padding-left: 40px;">promoting and maintaining positive relationships: e.g. reducing social isolation through volunteering and peer support programmes, attending social groups</p>		

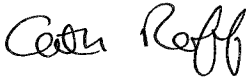
¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>promoting community and social capital: e.g. community engagement and outreach to identify local need and co-produce activity</p> <p>promoting community resilience through the use of local community assets and recognised spaces (both built environment and green space) which feel safe and familiar: e.g. environmental projects, outdoor physical activity</p> <p>addressing the stigma and discrimination of mental illness by raising awareness of how and why stigma affects people accessing services and feeling unable to seek help, and supporting the leadership and activity of the city-wide Anti-Stigma Group</p> <p>supporting the wider workforce to become more skilled and confident working within at risk communities by providing training focusing on the wider determinants of health that positively influence mental health</p> <p>ensuring effective signposting for 1:1 support for the individual to a wide range of services including clinical health care and specialist third sector support.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>A contract extension is required to ensure continuity of the current service which is high quality, performing well and meeting the original aims of the contract.</p>
Affected wards:	
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Consultation has taken place with the Executive Member for Adults, Health and Wellbeing, the Director of Public Health, Public Health Programme Board and Procurement and Commercial Services (PACS), who are all supportive of the approach</p>
	<p>Ward Councillors</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Others		
Implementation	Officer accountable, and proposed timescales for implementation Elenor Clark – Commissioning Manager		
List of Forthcoming Key Decisions⁵	Date Added to List:- 17 th September 2020		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Cath Roff Director of Adults and Health		
	Signature 		Date 2 nd December 2020

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.