

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Adults and Health		
<b>Contact person:</b>	Tim Sanders – Commissioning Manager		Telephone number: 0113 37 83853
<b>Subject<sup>2</sup>:</b>	Specialist Dementia Beds at RecoveryHub@South: Award of a two year contract for nursing and physiotherapy services to Leeds Community Healthcare NHS Trust.		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken?</p> <p>The Deputy Director of Adults and Health approved the award of a contract to Leeds Community Healthcare NHS Trust, for an initial period of 2 years at a total value of £465,000, to deliver general nursing and physiotherapy services.</p> <p>1.1 The tender submission from LCH outlines how they will meet the required outcomes of the service specification for the delivery of general nursing and physiotherapy services, for people with dementia and complex needs, by responding to two outcomes focused questions. These covered the need to ensure staff have the skills and confidence to work in this specialist service, and that LCH as an organisation will provide the necessary support to staff. A minimum score threshold was set for the two questions, in order to manage the risks arising from engaging with just the one provider.</p> <p>1.2 The LCH responses to these questions (the 'method statement') were assessed by a panel consisting of two members: Head Of Service, Integrated Commissioning; and the Commissioning Programme Lead, Dementia. This used the council's standard scoring mechanism for procurement exercises. For reference, the scores achieved by the provider are included in the Appendix 1</p>		


<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>(marked confidential). The scores exceed the minimum requirements and there is no requirement for an improvement plan around the quality of care proposed, based on the submission scored.</p> <p>1.3 A supplier vetting process has been undertaken in respect of LCH, which included checks to ensure they have the required levels of insurance in place; that they hold appropriate policies for Health and Safety and Safeguarding; and successful references. These have all been assessed as satisfactory.</p> <p>1.4 Therefore, Leeds Community Healthcare NHS Trust have participated in the process and have successfully passed the evaluation. The contract is planned to commence on 16<sup>th</sup> December 2020 for a period of two years, subject to operational practicalities related to the change of provision from Community Care Beds to specialist beds for people living with dementia.</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member for Health, Well-being and Adults was briefed on 17 <sup>th</sup> November 2020
	Ward Councillors
	Others
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Tim Sanders – Commissioning Manager</p> <p>The project was 'paused' in March 2020 because of the Covid crisis. Integrated Commissioning Executive considered the matter in June 2020 and agreed that the project should resume.</p>
<b>List of</b>	Date Added to List:-

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<b>Forthcoming Key Decisions<sup>5</sup></b>	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Caroline Baria Deputy Director of Adults and Health		
	Signature 	Date 2 <sup>nd</sup> December 2020	

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.