

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Public Health		
Contact person:	Emma Howson – Commissioning Manager	Telephone number: 0113 37 87847	
Subject²:	Request to vary the contracts awarded to Health for All for the Breastfeeding Peer Support Service for additional funding of £12,635 for 6 months and to Women's Health Matters for the (YUMS) Can't Wait Strategy - Breastfeeding Service for additional funding of £6,770 for 6 months under Contracts Procedure Rules 21.7 and to seek authority to procure a new 'Breastfeeding Peer Support' service		
Decision details³:	<p>What decision has been taken?</p> <p>(i) The Deputy Director of Adults and Health approved the contract variation under Contracts Procedure Rules 21.7 to Health for All for the Breastfeeding Peer Support Service for additional funding of £12,635 for 6 months and to Women's Health Matters for the (YUMS) Can't Wait Strategy - Breastfeeding Service for additional funding of £6,770 for 6 months. This is at a cost of £19,405 for the period of 6 months to commence from 1st April 2021.</p> <p>(ii) Authority was given to enter in to a competitive tender process to procure a new 'Breast Feeding Peer Support' service for a period of 2.5 years (with an option to extend for a period of up to 36 months in any combination) with a maximum budget of £38,810 pa (£213,455 for the overall contract period).</p> <p>(iii) Note that a further report to approve the contract award will be submitted for approval at the end of the procurement process.</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision Should the approvals not be granted; the two current contracts will cease on 31st March 2021 and this would result in the loss of the breastfeeding peer support service, YUMS service and the support they provide for women and children in Leeds</p> <p>Extensive consultation and an evaluation of the current services has been undertaken. The price has also been considered and is one of the reasons the contracts have been merged to ensure that we can get better value for money. The proposed provision of a new single breastfeeding peer support service is considered value for money in that it will be more accessible and co-ordinated and will contribute to babies in Leeds having the best start in life.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision:</p> <p>A service review has been undertaken involving consultation with key stakeholders including professionals, the general public, fathers, pregnant women and new mothers. There has also been a review of the strategic context, best practice, evidence, data trends and case studies.</p>
Affected wards:	All
Details of consultation undertaken⁴:	<p>Executive Member for Health, Well-being and Adults briefed on 17th November 2020</p> <p>Ward Councillors</p> <p>Others</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Implementation	Officer accountable, and proposed timescales for implementation Emma Howson – Commissioning Manager Tender process to commence January 2021		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Caroline Baria Deputy Director of Adults and Health		
	Signature 	Date 2 nd Dec 2020	

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.