

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Public Health		
<b>Contact person:</b>	Janice Burberry – Head of Public Health		Telephone number: 0113 3786025
<b>Subject<sup>2</sup>:</b>	Request to invoke CPR 9.5 to enter into a direct award with HENRY		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)		
	<p>The Deputy Director of Adults and Health approved the request to invoke CPR 9.5 to enter into a direct award with the third sector provider HENRY from 1<sup>st</sup> April 2021.</p> <p>The Deputy Director of Adults and Health approved the award of the contract to HENRY in the sum of £148,380 for the overall contract period (£24,730 per annum). The contract shall commence on the 1<sup>st</sup> April 2021 and expire on the 31<sup>st</sup> March 2024 with the option to extend for a period of up to 36 months.</p>		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)		
	<p>The Adults and Health Directorate currently commission HENRY to support delivery of the family programmes in Leeds. This support includes delivering Group Facilitation training so family outreach workers and family health workers are equipped to deliver the family programmes and in addition making resources available for families as required. HENRY have responded to the pandemic by enabling delivery of the programmes remotely and offered support</p>		


<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>to staff to adapt to this delivery model.</p> <p>2.3 The current contract arrangements were put in place on 1<sup>st</sup> April 2017 for 2 years (with an option to extend for a further 2 years). The extension period has been utilised and the contract is due to expire on 31<sup>st</sup> March 2021.</p> <p>2.4 In 2019 Leeds demonstrated that in order to tackle Children’s unhealthy weight a sustained evidence based approach and commitment was required. Investing in HENRY was one element of this. The city has invested money in training over 1300 staff to use the approach not just to deliver HENRY but to support families using collaborative approaches with other issues, which fits the cities approach. HENRY is a firmly established and embedded offer which families know and are comfortable accessing. A further long term contract would enable this success to be extended and also ensure that the new contract with Henry is in line with the provision of the 0-19 Public Health Integrated Nursing Service which ends on 31<sup>st</sup> March 2027.</p> <p>2.5 Throughout the contract Public Health has worked closely with the provider to ensure the service reflect the latest evidence base with regard to children’s healthy weight support and the health and well-being agenda, to ensure best use of group provision and to ensure the services are available and accessible.</p> <p>2.6 The organisation is well known and respected and the approach is embedded within local services. The service provides good value for money.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>This organisation is the only provider of the HENRY Right from the Start Evidence based programme</p>
<p><b>Affected wards:</b></p>	<p>All</p>
<p><b>Details of consultation undertaken<sup>4</sup>:</b></p>	<p>Executive Member</p> <hr/> <p>Ward Councillors</p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Others	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Janice Burberry – Head of Public Health Implementation is April 2021	
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Caroline Baria Deputy Director of Adults and Health	
	Signature 	Date 2 <sup>nd</sup> December 2020

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

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