

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Victoria Eaton – Director of Public Health		
<b>Contact person:</b>	Mollie Clarke	Telephone number: 0113 37 84420	
<b>Subject<sup>2</sup>:</b>	The Director of Public Health has approved the return of £126,383 Local Workforce Action Board funding to West Yorkshire and Harrogate ICS (via Wakefield CCG) due to the regional post no long hosted by Leeds City Council		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  This funding was originally funded by the WY&H LWAB to fund a West Yorkshire and Harrogate public health workforce development post (started Feb 2019 and left the post Feb 2020) and a separate WY&H collaborative workforce development project to work across the WY&H ICS footprint (funded for 12-18 months from Sept 2019). As the project has had to pause due to the post holder leaving and as a result of COVID-19, both the underspend from the post becoming vacant and the project not being led by Leeds City Council there is a need to return the remaining funding to WY&H ICS.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  The project has had to pause due to the post holder leaving and as a result of COVID-19, both the underspend from the post becoming vacant and the project		


<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>not being led by Leeds City Council there is a need to return the remaining funding to WY&amp;H ICS.</p> <p>The lead from Health education England who oversaw the approval of the original funding has agreed for the remaining funding to be returned to WY&amp;H ICS via Wakefield CCG.</p> <p>The total funding to be returned is £126,383; as this was funding to work across the WY&amp;H ICS footprint it has no direct impact on Leeds City Council; and it is no longer appropriate for the budget to be held by Leeds City Council - Public Health.</p> <p>Due to the amount of funding being returned, approval has been sought by Finance, HR and Legal.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The total funding to be returned is £126,383; as this was funding to work across the WY&amp;H ICS footprint it has no direct impact on Leeds City Council; and it is no longer appropriate for the budget to be held by Leeds City Council - Public Health.</p>
<b>Affected wards:</b>	N/A
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member</p> <p>Cllr Charlwood was informed in November.</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>n/a</p>
<b>List of</b>	Date Added to List:-

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<b>Forthcoming Key Decisions<sup>5</sup></b>	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup>	
	Signature 	Date 03/12/2020

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.