

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children and Families		
Contact person:	Luke Myers	Telephone number: 0113 3785424	
Subject²:	Request for permission to undertake competitive procurement exercise for the regional White Rose special education needs and disabilities (SEND) Electronic Market Place and to appoint providers onto the agreement to commence on 1 st July 2021.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Children and Families approved the decision to enter into an Electronic Market Place (EMP) agreement for the provision of Education only and Education and Residential Care placements with Independent Schools and Colleges. The commencement date of the EMP is 1 st July 2021 and it will run for 4 years with options to extend for a further 24 months. This is done on behalf of the Yorkshire and Humber White Rose commissioning partnership.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) Leeds City Council is the lead contracting authority for the White Rose Partnership which consists of fourteen Local Authorities and one Children's		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Trust. The existing framework for SEND placements expires on 30th June 2021 and no further extensions are available. This tender is the result of a review undertaken by the partnership. By collaborating on this competitive tendering exercise local authorities across the region can achieve the best possible quality and value for money. .</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>If this recommendation was not approved it will not be possible to ensure the regional has a compliant route to market for external placements for children and young people with SEND.</p> <p>There no obligation for the participating authorities to purchase any services from the SEND Electronic Market Place</p>
Affected wards:	N/A
Details of consultation undertaken⁴:	Executive Member Executive Member Children and Families – October 2020
	Ward Councillors
	Others Local Authority Members of the White Rose Partnership Procurement and Services
Implementation	Officer accountable, and proposed timescales for implementation Regional Commissioning Programme Manager Implimented Janaury 2021
List of Forthcoming Key Decisions⁵	Date Added to List:- 27 th October 2020
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature Date

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ The Director of Children & Families	
	Signature 	Date: 4/12/20

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.