

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input checked="" type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Adam Harvatt / Ian Mackay		Telephone number: 0113 378 7637 / 0113 378 7653
<b>Subject<sup>2</sup>:</b>	Approve and publish an interim update to the Statement of Community Involvement.		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? The Chief Planning Officer has: a) Approved the Interim Statement of Community Involvement; b) Agreed to publish the Interim Statement of Community Involvement on the Council's website; c) Agreed to exempt the decision from Call-in as a result of the timescales under which the decision must be taken. (See paragraph 4.8 for further details).		
	A brief statement of the reasons for the decision  It is a legal requirement for an up-to-date Statement of Community Involvement (SCI) to be published by local planning authorities under the Planning and Compulsory Purchase Act 2004 (as amended by the Planning Act 2008, the Localism Act 2011 and Neighbourhood Planning Act 2017).		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

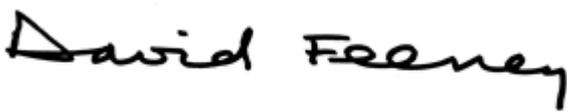
<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Not applicable</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member</p> <p>The Executive Member and Chair of Development Plans Panel were consulted on the 11<sup>th</sup> December 2020.</p>
	Ward Councillors
	<p>Others</p> <p>Members of Plans Panel Chairs were consulted on 15<sup>th</sup> December 2020.</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Chief Planning Officer. The decision will be implemented on the 5<sup>th</sup> January 2021.</p>
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	<p>Date Added to List:-</p> <p>17<sup>th</sup> December 2020</p>
	<p><b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision</p> <p>General Exception: Executive Board have approved consultation on main modifications to the Site Allocations Plan to begin on the week commencing 4<sup>th</sup> January 2021. If 28 days were allowed to elapse before the Interim Statement of Community Involvement was approved and published, that consultation would have to take place under the provisions of the currently adopted Statement of Community Involvement (2007). However, as a result of restrictions placed on the Authority by the Covid-19 pandemic, it would not be possible for that consultation to be in accordance with the currently adopted Statement of Community Involvement. As such there is a risk that the consultation and subsequent adoption of the Plan could be the subject of Legal Challenge.</p>
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A		
	If published late relevant Executive member's approval		
	Signature	Date	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<p><b>If exempt from call-in</b>, the reason why call-in would prejudice the interests of the council or the public:</p> <p>If the decision was subject to call-in the consultation on the main modifications to the Site Allocations Plan (week commencing 4<sup>th</sup> January 2021) would have to take place under the provisions of the currently adopted Statement of Community Involvement (2007). As a result of restrictions placed on the Authority by the Covid-19 pandemic, it would not be possible for that consultation to be in accordance with the currently adopted Statement of Community Involvement. As such there is a risk that the consultation and subsequent adoption of the Plan could be the subject of Legal Challenge.</p>		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> David Feeney, Chief Planning Officer.		
	Signature	Date	
		18 December 2020	

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.