

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Resources and Housing & The Director of City Development		
Contact person:	Ian Frobisher		Telephone number: 07891 276531
Subject²:	Next Steps Accommodation Programme (NSAP) – Leeds funding approval / 1 bed property acquisitions for supported move on.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Resources and Housing:</p> <ul style="list-style-type: none"> a) Approved the acceptance of the MHCLG grant of £1,000,000 capital and £314,684 revenue funding as a result of the Council's bid to the Next Steps Accommodation programme. b) Approved the necessary injection of the £2,606,000 scheme into HRA Council Housing Growth capital programme (as part of the Right of First Refusals programme) to enable the scheme to be delivered noting the requirement of £1,606,000 capital funding; and c) Noted that a further report will follow to request approval as a subsequent significant operational decision to establish the arrangements with a third party to provide the support for people in the properties via a dedicated Housing Navigator Support team (3 x FTE) from 1st April 2021. <p>The Director of City Development:</p> <ul style="list-style-type: none"> a) Supported in principle the approval for the purchase of 20 x 1 bedroom properties which shall provide self-contained additional accommodation. This is a fully funded scheme. b) Noted that property addresses cannot be provided at time of drafting the report and approved each individual property purchase shall be processed as a significant operational decision (using the same process as agreed on the ROFR purchases). c) Noted that some valuation and conveyancing services shall be secured using agreed framework arrangements primarily due to other council 		

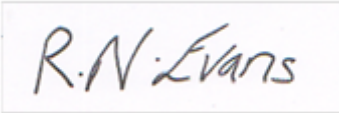

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>priority workloads currently being experienced.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To seek Director approval for the proposed funding, purchase of 20x1 bedroom properties and support services to enable the Council to provide accommodation under the Ministry of Housing, Communities and Local Government (MHCLG) Next Steps Accommodation Programme (NSAP) as described in the supporting report.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	<p>Various.</p>
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>The Executive Board Member for Communities was briefed in September and November 2020.</p>
	<p>Ward Councillors</p>
	<p>Others</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Ian Frobisher</p> <p>The Ministry of Housing, Communities and Local Government (MHCLG) advised that the accommodation to be delivered / operational to a deadline of no later than 31st March 2021 to avoid the risk of losing the grant allocation being offered to Leeds.</p> <p>The Council will endeavour to progress all property acquisitions as promptly as reasonably practicable.</p>
List of	<p>Date Added to List:-</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Neil Evans, Director of Resources & Housing Martin Farrington, Director of City Development	
	Signature  	Date: 18/12/20

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.