

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Resources and Housing		
<b>Contact person:</b>	Ruth Turnbull, Project Manager	Telephone number: 07595 216593	
<b>Subject<sup>2</sup>:</b>	Approval for the early payment of works to be carried out by Statutory Undertakers for the Throstle Recreation Ground and Middleton Skills Centre Scheme.		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  The Head of Council House Growth Programme granted approval for the early payment of statutory undertakers for enabling works and surveys to be carried out as detailed in section 3.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  The enabling works and surveys are required in order to prepare the Throstle Recreation Ground site for development. Costs must be paid for in advance in order for the statutory undertakers to book the enabling works and surveys. The relocation of the electricity substation has a lead time of six months and there is a lead time of 42 days for the Openreach surveys. Any delays in payment will impact on agreed delivery dates for the development.		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	All enabling works and surveys will be managed in line with the PCSDA.
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision  None.
<b>Affected wards:</b>	Middleton Park
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Cllr Coupar
	Ward Councillors N/A
	Others
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Ruth Turnbull. There is a lead time of 6 months for the re-location of the electricity substation and a 42 day leadtime for the Openreach surveys. Enabling works and surveys will be booked on approval of the early payments.
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- N/A
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision N/A
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval  Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A
	If published late relevant Executive member's approval

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	Signature	Date
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Mark Denton, Head of Council Housing Growth	
	Signature 	Date 19/11/2020

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.