

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director, City Development, Leeds City Council		
Contact person:	Victoria Bradshaw Chief Officer Financial Service, Leeds City Council	Telephone number: 0113 3788540	
Subject²:	Discretionary Rates Relief (Inward Investment) for Channel 4		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Financial Services approved the request from Channel 4 for rates relief and to offer £178,100 over a three year period from FY 21/22 and the rates relief be released incrementally over 3 years as follows: 25% in FY 2021/22 (£44,525), 35% in 2022/23 (£62,335) and 40% in 2023/24 (£71,240)</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Channel 4 have committed to 200 jobs being based in the Nations & Regions. These will be jobs encompassing a variety of roles, including commissioning editors who will be commissioning new programmes and overseeing major existing shows, as well as supporting functions and technical roles and some partners from our contractors. The National HQ will be significantly bigger than the Creative Hubs. Channel 4 will also be the catalyst to grow and nurture the young talent that already exists in the city and region and provide the opportunity to produce the next generation of world class creative talent in our city and wider region. The location of Channel 4 into the city is a game-changing moment for our Film and TV Sector and there is a unique opportunity to develop initiatives which maximise the investment benefits of Channel 4's decision.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision
Affected wards:	Little London & Woodhouse
Details of consultation undertaken⁴:	Executive Member Councillor Judith Blake
	Ward Councillors Councillor Javaid Akhtar, Councillor Kayleigh Brooks, Councillor Abigail Marshall Katung
	Others
Implementation	Officer accountable, and proposed timescales for implementation Victoria Bradshaw, Chief Officer Financial Service, Leeds City Council It is proposed that the rates relief be released incrementally over 3 years as follows: 25% in FY 2021/22 (£44,525), 35% in 2022/23 (£62,335) and 40% in 2023/24 (£71,240).
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Victoria Bradshaw, Chief Officer Financial Service, Leeds City Council		
	Signature V. f. Bradshaw	Date: 15/01/21	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.