

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Adults and Health		
<b>Contact person:</b>	Dayle Lynch – Estates Programme Manager		Telephone number: 07562 439182
<b>Subject<sup>2</sup>:</b>	Burmantofts Health Centre – Authority to Spend on Outline Business Case		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Adults and Health:</p> <ul style="list-style-type: none"> <li>a) Approved the proposal to commission CVL to undertake development of the OBC, as per detail at 3.6;</li> <li>b) Approved authority to spend £110,000 against already allocated iBCF grant funding for the purpose of Outline Business Case development;</li> <li>c) Noted the timescale of 6 months to complete this work; and</li> <li>d) Noted the Estates Programme Manager as the officer responsible for implementation of this decision.</li> </ul>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>1.1 Burmantofts Health Centre (owned by Leeds Community Health Trust) sits in Lincoln Green, one of the Council's 6 priority neighbourhoods. It is currently occupied by two GP surgeries, offering extended hours service, a walk-in clinic for non-emergency medical issues, as well as some community health services.</p> <p>1.2 The site was identified in terms of requiring investment, or potential redevelopment through the health &amp; care estates programme in 2016. The building's condition is such that it needs significant investment to address backlog maintenance (c.£350k), and it is consider to be at the</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>latter end of its economic life.</p> <p>1.3 In 2017 CVL was commissioned to produce an Options Appraisal and Feasibility Study looking at the existing Burmantofts Health Centre. These pieces of work concluded that a new build should be the preferred option for delivery of health and care estate improvements.</p> <p>1.4 Partnership Executive Group (PEG), chaired by Tom Riordan, agreed in June 2018 that the proposal to develop a new centre should be progressed to OBC stage (minutes attached at Appendix 1).</p> <p>1.5 Further to this, in November 2018 the Neighbourhood Improvement Board, which oversees the priority neighbourhood programme, called for an Investment Plan for the area looking at housing, retail, community assets and greenspace. Given the health centre sits adjacent to those sites, in the heart of the community, it was thought prudent to look at the added value that could be gained from a more holistic consideration of the whole area, rather than a health centre project acting in isolation.</p> <p>1.6 The concept of a new community, health and wellbeing centre has been developed through this investment plan approach. The centre would offer flexible clinical and non-clinical accommodation for a range of health, care, third sector, council and community users.</p> <p>1.7 Through iBCF £120,000 has been secured (2019) to cover the cost of further developing the new build option to OBC stage.</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member 14 <sup>th</sup> Jan 2021 and previously approved at PEG Ward Councillors

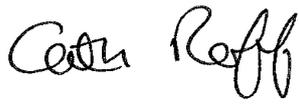
<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	<p>Others</p> <p>In order to progress this opportunity to bring about a real and long lasting improvement in the health and wellbeing of the community in this priority neighbourhood engagement has taken place with Ward Members, NHS partners, third sector organisations and local residents. Overwhelming support has been given to the potential of developing the health centre, providing an expanded range of services and spaces, including increased community use.</p> <p>It is proposed that during 2021 there will be further Member engagement at Executive, Ward and Community Committee level. This will run alongside engagement with NHS, third sector, and community partners. It is envisaged that Ward Members will have a key role in supporting and enabling both community engagement and in championing the project across various forums with local interest.</p>		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Dayle Lynch - ASAP		
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of</b>	Authorised decision maker <sup>8</sup>		

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<b>Decision</b>	Cath Roff – Director of Adults and Health	
		Date 20 <sup>th</sup> January 2021

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<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.