

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	The Director of Adults and Health		
<b>Contact person:</b>	Judith Kasolo		Telephone number: (0113) 3783889
<b>Subject<sup>2</sup>:</b>	<b>To Award the Contract for Independent Persons and Independent Investigating Officers</b>		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  The Chief Officer, Resources and Strategy of Adults and Health, approved the award of the Contract for Independent Persons and Independent Investigation Services to RRC (RRConsultancy) Limited commencing on 1 <sup>st</sup> February 2021 and will expire on 31 <sup>st</sup> January 2026. There will be an option to extend for a further period of 12 months.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  Please see full report for details.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision  n/a		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.


<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Cllr Charlwood – 26/1/21
	Ward Councillors
	Others
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation All necessary provisions are to be made within the contract between the Council and provider which has been drafted and will be issued by the Procurement and Commercial Services Procurement Team.
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- -
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision -
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____ -
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible: -
	If published late relevant Executive member's approval Signature _____ Date _____ -
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in? <input type="checkbox"/> Yes <input type="checkbox"/> No

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p><b>If exempt from call-in</b>, the reason why call-in would prejudice the interests of the council or the public:</p> <p>-</p>	
<p><b>Approval of Decision</b></p>	<p>Authorised decision maker<sup>8</sup></p> <p><b>Steve Hume, Chief Officer for Resources &amp; Strategy</b></p>	
		<p>Date</p> <p>27<sup>th</sup> Jan 2021</p>

---

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.