

## Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director Children and Families		
<b>Contact person:</b>	Kate Sibson		Telephone number: 0113 3788925
<b>Subject<sup>2</sup>:</b>	Authority to extend youth work contracts		
	<p>What decision has been taken?            (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)            The Deputy Director of Children and Families approved the option to extend the following contracts / grant agreements for six months from 1<sup>st</sup> April 2021 to 30<sup>th</sup> September 2021.</p> <p>DN398681 Youth Inclusion Commission – Barca Leeds - £170,000            DN399741 Youth Work Delivery – Barca Leeds - £31,876            DN399750 Youth Work Delivery – Cardigan Centre - £23,105            DN398435 Positive Destinations Grants to:</p> <p style="padding-left: 40px;">Barca Leeds - £25,000            Health for All - £25,000            CFYDC - £50,000</p>		
	<p>A brief statement of the reasons for the decision            (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The youth work contracts and grants are within the scope of the ongoing Youth Work Review which has been delayed due to Covid-19 pressures. The review is in its final stages and it is recommended that the contracts and grants are extended to ensure that there is no break in support and activities for young people.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.


<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The option not to extend was considered however, there is in ongoing need to support young people through youth work and one to one support until the new youth work delivery model is in place.</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>3</sup>:</b>	Executive Member
	Ward Councillors
	Others
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Vicky Fuggles – Youth Offer Lead</p> <p>Kate Sibson – Commissioning Manager</p>
<b>List of Forthcoming Key Decisions<sup>4</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<p><b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
<b>Publication of report<sup>5</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

<sup>3</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>4</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>5</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>6</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>7</sup> Julie Longworth – Deputy Director of Children & Families		
	Signature	Date: 23/2/21	
			

<sup>6</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>7</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.