

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Programme Director, Strengthening Families Protecting Children		
Contact person:	Kate Sibson, Commissioning Manager		Telephone number: 0113 3788925
Subject²:	Extension of Leeds Relational Practice Centre consultant contracts		
Decision details³:	<p>What decision has been taken? The Programme Director, Strengthening Families Protecting Children approved the take up of the extension provision on contracts DN470778 and DN484936 with two consultants supporting the Leeds Relational Practice Centre for twelve months from 1st April 2021 up to a total potential value of £135,000.</p>		
	<p>A brief statement of the reasons for the decision The consultants have been working closely on behalf of the LRPC with partner local authorities on service improvement programmes. The consultants have maintained a high level of performance and extending their contracts will enable them to continue in their role and complete the work with the authorities.</p>		
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Consideration was given on tendering for the work, however the two consultants have created strong relationships within the local authorities and it is recommended that they continue so as not to disrupt the programmes they are working on.</p>		
Affected wards:	None		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Details of consultation undertaken⁴:	Executive Member		
	Ward Councillors		
	Others		
Implementation	Officer accountable, and proposed timescales for implementation Sinnead McGuinness – LRPC by 1 st April 2021		
List of Forthcoming Key Decisions⁵	Date Added to List:- N/A		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Programme Director, Strengthening Families, Protecting Children		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

Signature

Gene Walker

Date: 26/2/21