

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.


Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Public Health		
Contact person:	Alison Ferguson		Telephone number: 0113 37 87846
Subject²:	To seek authority to procure a Locality Community Health Development and Improvement Service in line with Contract Procedure Rules (CPRs) 3.1.6		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Public Health :</p> <ol style="list-style-type: none"> 1. Approved authority to proceed with a competitive procurement process, as outlined in this report and in line with Contract Procedure Rules (CPRs) 3.1.6, to procure a suitable provider/s to deliver a new Locality Community Health Development and Improvement Service for a period of 5 years commencing 01 April 2022 (with an option to extend for a period of up to 36 months in any combination) with a maximum budget of £720,552 per annum (£5,764,416 for the overall contract period). 2. Note that a further report to approve the contract award which will be a direct consequence of this key decision will be submitted for approval at the end of the procurement process and will therefore be a significant operational decision at most which will not be subject to call in. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Leeds City Council commissions a Locality Community Health Development and Improvement Service (known as Better Together) to use community health development approaches to improve health and wellbeing.</p> <p>The service was commissioned in 3 lots on an area basis:</p> <p>Lot 1: East North East (ENE) Leeds – Feel Good Factor lead (with Shantona, Space 2, Touchstone and Zest). Contract value: £349,700 per annum</p> <p>Lot 2: South and East (SE) Leeds – Health For All lead (with Asha and Hamara). Contract value: £227,800 per annum</p> <p>Lot 3: West North West (WNW) Leeds – Barca-Leeds. Contract value: £143,052 per annum</p> <p>The Better Together service uses community health development approaches to strengthen individual and community resilience and improve health and wellbeing. Better Together aims to reduce health inequalities by primarily focusing on addressing social determinants of health. There is a secondary focus on promoting healthy lifestyles and protecting health within communities. It uses an outreach approach to identify people who will most benefit from engaging with the service. It then works with individuals and communities to identify local needs and ensure appropriate support and interventions.</p> <p>The Better Together service covers all ages, where appropriate, but primarily focuses on people aged 16+. The service is only delivered in the 10% most deprived neighbourhoods nationally within Leeds, as identified in the Index of Multiple Deprivation 2015 (IMD). It performs well in the 1% priority neighbourhoods.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
<p>Affected wards:</p>	<p>Wards that fall in the most deprived 10% in terms of Indices of Multiple Deprivation (IMD): Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; Chapel Allerton; Moortown; Roundhay; Beeston and Holbeck; Middleton Park; City and Hunslet; Farnley and Wortley; Armley; Bramley and Stanningley; Kirkestall and Hyde Park and Woodhouse.</p>
<p>Details of</p>	<p>Executive Member Exec member for Public Health – 11th March 2021</p>

consultation undertaken⁴:	Ward Councillors	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation Tim Taylor and Alison Ferguson Competitive Procurement exercise to begin June 2021	
List of Forthcoming Key Decisions⁵	Date Added to List:- 12 th Feb 2021	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Director of Public Health	
		Date 17 th March 2021

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

