

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Adults and Health		
<b>Contact person:</b>	Katie Cunningham		Telephone number: 0113 37 83264
<b>Subject<sup>2</sup>:</b>	Request the approval to vary the framework agreement for the Supply of Assistive Technology Equipment for Daily Living Framework 2017 in respect of all suppliers under the framework agreement through the modification of contracts during their term under Regulation 72 (1) (c) of the Public Contracts Regulations 2015.		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Deputy Director of Adults and Health:</p> <p style="padding-left: 40px;">Approved the use of Regulation 72(1)(c) of the Public Contracts Regulations 2015 to vary the end date of the framework agreement for the supply of Assistive Technology Equipment for Daily Living to 31<sup>st</sup> May 2022.</p> <p style="padding-left: 40px;">Implementation discussions will take place with the suppliers once the variation to the framework agreement is agreed.</p> <p style="padding-left: 40px;">The proposed timescale for implementation is 1<sup>st</sup> June 2021 until 31<sup>st</sup> May 2022.</p> <p style="padding-left: 40px;">The Service Delivery Manager- Assisted Living Leeds will be the officer responsible for the implementation.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Leeds Community Equipment Service operates under a Better Care Fund Agreement between Leeds City Council and Leeds Clinical Commissioning Group (CCG). Leeds City Council is the lead commissioner for the arrangement and Adults and Health are the lead provider in the Partnership and deliver the Service in partnership with Leeds Community Healthcare.</p> <p>On 12th April 2017, approval was given via delegated decision by the Director of Adults and Health for permission to establish a four year framework agreement for the supply of assistive technology equipment, for Disabled People and those requiring additional support to undertake daily tasks, for the Adults &amp; Health and Children &amp; Families Directorates.</p> <p>The current framework agreement is due to expire on 31st May 2021 with no further options to extend. Regulation 33(3) of the Public Contracts Regulations 2015 do not permit above OJEU frameworks to exceed 4 years in total save in exceptional cases duly justified. The Council considers there are exceptional reasons justifying this request to extend the framework agreement for a further 12 months, as detailed within the attached report</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Refer to note above</p>
<p><b>Affected wards:</b></p>	<p>All</p>
<p><b>Details of consultation undertaken<sup>4</sup>:</b></p>	<p>Executive Member 16<sup>th</sup> March 2021</p> <p>Ward Councillors</p> <p>Others</p>
<p><b>Implementation</b></p>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Service Delivery Manager – June 2021</p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- 22 <sup>nd</sup> Jan 2021
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Shona McFarlane Deputy Director of Adults and Health
	Signature: <i>Shona McFarlane</i> Date: 17 <sup>th</sup> March 2021

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.