

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Adults and Health		
Contact person:	Eleanor Hastwell		Telephone number: 0113 37 89864
Subject²:	Request to vary the contract awarded to Aspire Services (Leeds) Limited for 12 + 12 months through the modification of the contract during their term under Regulation 72 (1b) (i) & (ii) of the Public Contract Regulations 2015, at a per annum cost of £21,038,000 commencing 1 st August 2021 (DN192185 Learning Disability Community Support Services)		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Deputy Director of Adults and Health approved the modification of contracts during their term under Regulation 72 (1b) (i) & (ii) of the Public Contracts Regulations 2015 to increase the scope of the existing contract with Aspire Services (Leeds) Limited for the provision of learning disability community support services . This will commence 1st August 2021 for a period of 12 + 12 months at a maximum cost of £21,038,000 per annum.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) In 2015 approval was obtained for the Council's in-house learning disability support provision to be "spun-out" through the formation of a new social enterprise called Aspire. Aspire are now commissioned by the Adults and		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Health directorate to deliver all of the services which were previously delivered in-house, namely; supported living, respite (including emergency respite) and day opportunities (Fulfilling Lives). Aspire employs approximately 800 staff of which 72% are former Council employees who have retained their Leeds City Council terms and conditions.</p> <p>Aspire Services (Leeds) Limited have a block contract with the Council for the above provision, but have also secured additional business in relation to one to one support and new services which have been recently developed.</p> <p>The block contract was originally issued for five years from 1st August 2015 to 31st July 2020. The contract contains provision for one 12 month extension period, which has been invoked, resulting in an end date of 31st July 2021.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
<p>Affected wards:</p>	<p>All</p>
<p>Details of consultation undertaken⁴:</p>	<p>Executive Member</p> <p>The Executive Member for Health, Wellbeing and Adults received an electronic briefing on the content of this report on 25th January 2021.</p> <p>Ward Councillors</p> <p>Others</p>
<p>Implementation</p>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Eleanor Hastwell – commissioning officer</p> <p>1st August 2021</p>
<p>List of Forthcoming Key Decisions⁵</p>	<p>Date Added to List:- 29th Jan 2021</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Shona McFarlane Deputy Director of Adults and Health	
		Date 17 th March 2021

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.