

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director, Children and Families		
Contact person:	Kate Sibson		Telephone number: 0113 3788925
Subject²:	Approval to accept grant income from central government for the Families First Programme and extend contracts for specialist commissioned staff working in the Early Help Hubs.		
Decision details³:	<p>The decision is a continuation of the programme approved under D50874 to accept Earned Autonomy Funding from the Ministry of Housing, Communities and Local Government in the form of a 'Troubled Families' grant income. The £2,454,000 funding will be allocated to continue the Families First programme, including £270,000 extend contracts with specialist staff deployed in the Early Help Hubs through Adults and Health Directorate commissioned providers as follows:</p> <ul style="list-style-type: none"> • Humankind Charity (formerly DISC) for the Community Drug and Alcohol Prevention, Treatment and Recovery Service (known as Forward Leeds). • Touchstone - Leeds for the Community Based Mental Health Service (known as Live Well Leeds). • Leeds Women's Aid for the Domestic Violence and Abuse Services (known as Leeds Domestic Violence Service). 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision The current programme is funded to 31st March 2021. Central Government has approved the award of continuation funding and this decision enables the programme to continue and staff to remain deployed within the Early Help Hubs to 31st March 2022.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision No alternative options were considered as the programme is now fully embedded and is an important part of the Early Help Strategy.</p>
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Others
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Sal Tariq – Director of Children & Families		
	Signature 	Date 19/3/21	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.