

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Adults and Health		
Contact person:	David Peel	Telephone number: 0113 37 83836	
Subject²:	Request to undertake direct awards, in accordance with CPR 9.5, in three instances to enter into 12-month contracts with Methodist Homes Association for the provision of extra care at Assisi Place and Yew Tree and Rosewood Court and Anchor Hanover Group for the provision of extra care at The Laureates		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Adults and Health approved the direct award of a 12-month contract to Methodist Homes Association for the provision of extra care services at Yew Tree and Rosewood Court. This contract is to commence 1 st April 2021 and is for a total value of £473,303		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The approach Leeds City Council has taken when commissioning extra care schemes has changed and adapted resulting in the Leeds Model for Extra Care, first issued in 2014. The model moves away from the previous block contracting approach of paying a fixed annual amount to providers, to a system where the Council pays the provider for the billed hours of planned care and support. This model was first commissioned at Leeds City Council's flagship extra care scheme, Wharfedale View, and is to be the basis for all future new extra care contracts. There continues to be two approaches to commissioning extra care within Leeds with new schemes being procured in line with the new model and the existing block contracted schemes continuing under the old method. These		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list




³ Simply refer to supporting report where used as these matters have been set out in detail.

	block contracted schemes include Yew Tree and Rosewood Court
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member for Adults and Health & Wellbeing was briefed on 22 nd March 2021
	Ward Councillors
	Others
Implementation	Officer accountable, and proposed timescales for implementation David Peel – April 2021
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Cath Roff Director of Adults and Health	
	<table border="1"> <tr> <td></td> <td>Date 23rd March 2021</td> </tr> </table>	
	Date 23 rd March 2021	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.