

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Children and Families		
<b>Contact person:</b>	Catherine Henderson		Telephone number:
<b>Subject<sup>2</sup>:</b>	Variation to contract with Barnardo's for the delivery of an Interagency Adoption Placement Service DN477072		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  The Head of Service for One Adoption West Yorkshire approved a variation to the contract with Barnardo's to deliver an Interagency Adoption Placement (DN477072) from 1 <sup>st</sup> April 2021 to 31 <sup>st</sup> March 2023. This variation will allow an additional advance payment of £64,000 to be made in April 2021. No additional value is to be added to the contract.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  To date, the contract has performed well and is on track to achieve 30 places by 31 <sup>st</sup> March 21. The model has worked well and we are confident this will continue as we prepare to go into year two. Officers within OAWY and Barnardo's are continuing to work together to ensure the matching process is effective to ensure OAWY make the required number of referrals for the contract and this is very positive. However, within the consortia there are some issues with managing cash flow. The council raises all orders to Barnardo's, who invoice the council and allocate payments to partners within the consortia.  An additional advance payment for the remaining two thirds fee for 3 x children (circa £64k depending on 21/22 interagency fee) in April 2021 would give Barnardo's a float so they can pay consortia partners		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>promptly when children are matched rather than after they have invoiced the council and received the payment. Barnardo's will invoice the council monthly for children matched as usual and so keep the float continually topped up.</p> <p>The variation will be from 1<sup>st</sup> April 2021 until expiry of the contract on 31<sup>st</sup> March 2023. The advance payment of circa £64,000 will carry forward throughout the left of the contract, with all payments reconciled in March 2023.</p> <p>Approval for this advance payment was given by the Chief Finance Officer on 15<sup>th</sup> March 2021.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Ways to help Barnardo's manage cash flow within the consortium were discussed during the last few months and no workable alternative to this advance payment could be identified.</p>
<b>Affected wards:</b>	None, this provision works across the region.
<b>Details of consultation undertaken<sup>4</sup>:</b>	<p>Executive Member</p> <p>Ward Councillors</p> <p>Others</p>
<b>Implementation</b>	<p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Service One Adoption West Yorkshire</p>
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	<p>Date Added to List:-</p> <p><b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision</p> <p><b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval</p> <p>Signature <span style="float: right;">Date</span></p>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Sarah Johal – Head of OAWY	
	Signature  S. Johal	Date: 26/3/21

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.