

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	John White	Telephone number: 0113 37 87558	
Subject²:	Approval to award a new contract under Regulation 32(2)(b)(ii) of the Public Contract Regulations 2015 Negotiated Procedure without prior publication of a Contract Notice for the Conversion of Clean Air Zone Cameras into Bus Priority Enforcement Cameras.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) <ul style="list-style-type: none"> • To convert 29 Cameras initially funded by the Government for the Clean Air Zone to be re-purposed for the Leeds Public Transport Investment Programme, the Chief Officer (Highways & Transportation) is requested to approve the award a new contract under Regulation 32(2)(b)(ii) of the Public Contract Regulations 2015 Negotiated Procedure without prior publication of a Contract Notice at a cost of £221,850. 		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) <ul style="list-style-type: none"> • Contracts Procedures are proposed to be waived, on this occasion because the Cameras are already in the ownership of the Council, and for a cost of approximately £7,650 per camera can be utilised for Bus Priority Enforcement. • The cost of the cameras from the current supplier is circa £14,500, nearly 100% more expensive. • In addition the Siemens cameras are of a higher quality and will enable more reliable ticketing and hence enforcement. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <ul style="list-style-type: none"> • If the Waiver is not approved, it is likely that LCC would need to go to the market, to ascertain whether any other companies, would be able to offer a competitive price for converting the Siemens' equipment. • If this proved fruitless, the course of action would be either to :- Revert to accepting the Siemens offer if still available or return to our original supplier at twice the cost. 		
Affected wards:	No specific wards affected		
Details of consultation undertaken⁴:	Executive Member - The Executive Board Member for Climate Change, Transport and Sustainable Development has been briefed regarding this proposal on Thursday March 11 th 2021		
	Ward Councillors		
	Others		
Implementation	Officer accountable, and proposed timescales for implementation		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer Highways & Transportation	
	Signature 	Date: 23/03/21

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.