

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children's & Families		
Contact person:	Adele Robinson		Telephone number: 07891 276856
Subject²:	Design development fees associated with the proposed expansion of Allerton High		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Head of Learning Systems is required to approve entering into design development fees of £350,000 and commissioning the Local Education Partnership (LEP) to carry out RIBA stages 1-4 in order to be in a position to deliver the accommodation for the proposed permanent expansion for September 2022 (should the scheme be approved at Executive Board in September 2021)</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The reason for this decision is to obtain approval to enter into design development fees in the sum of £350,000 to carry out RIBA stages 1-4 in relation to the proposed expansion of Allerton High. This work will be carried out at risk in parallel with the statutory consultation process in order to be in a position to deliver the additional accommodation associated with the expansion for 2022 should the proposal be approved</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>at September's Executive Board.</p> <ul style="list-style-type: none"> The capital investment will be met through the following scheme number 33178/AHS/000 for Allerton School as part of the Learning Places Programme
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>There are no alternative options within the Alwoodley area to meet the need for an additional 2 forms of entry (FE) on a permanent basis from September 2022</p>
Affected wards:	Alwoodley
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Cllr Pryor has been briefed as part of the bulge works for September 2021 (separate approval process and DDN) and through the statutory consultation process which commenced on 31 March 2021</p>
	<p>Ward Councillors</p> <p>Alwoodley Ward Members have been briefed as part of the bulge works for September 2021 (separate approval process and DDN) and through the statutory consultation process that commenced on 31 March 2021. I will continue to brief them at key stages throughout the project (should it be approved by Executive Board in September 2021)</p>
	<p>Others</p> <p>Allerton High Head Teacher, Senior Leadership team and Governing Body, Planning and Highways, legal officers and local residents</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Service for Learning Systems</p>
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Viv Buckland – Head of Learning Systems	
	Signature 	Date: 19/4/21

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.