

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children & Families		
Contact person:	Adele Robinson		Telephone number: 07891 276856
Subject²:	Early works package associated with bulge works at Allerton High for September 2021		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Head of Learning Systems gave authority to spend and incur costs of £282,000 associated with entering into an early works package at Allerton High. This will be met through scheme number 33177/BGE/ALL.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The reason for this decision is to obtain approval to enter into an early works package ahead of the main works associated with the bulge accommodation commencing in July 2021.</p> <ul style="list-style-type: none"> • The capital investment will be met through the scheme number 33177/BGE/ALL for Allerton High as part of the Learning Places Programme 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

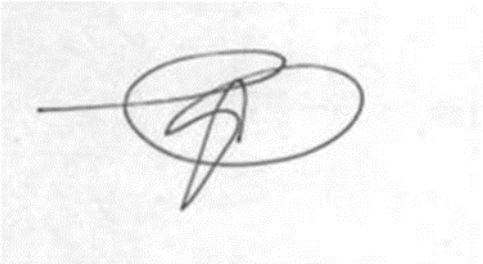
³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>There are no alternative options within the Alwoodley area to meet the need for 30 additional places in Year 7 (total of 250 places) for September 2021.</p>
Affected wards:	Alwoodley
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Cllr Pryor has been briefed on the bulge cohort for September 2021 and the need to provide additional accommodation.</p>
	<p>Ward Councillors</p> <p>Alwoodley Ward Members have been briefed on the bulge works for September 2021 and the need to provide additional accommodation.</p>
	<p>Others</p> <p>Allerton High Head Teacher, Senior Leadership team and Governing Body, Planning and Highways, legal officers and local residents</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Service for Learning Systems</p>
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Viv Buckland – Head of Learning Systems	
	Signature 	Date: 10/5/21

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.