

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children & Families		
Contact person:	Helen Stevens		Telephone number: 0113 3785426
Subject²:	European and National Lottery funded Building Better Opportunities - approval of the Leeds and Bradford Stronger Families Programme extension		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The decision taken is to:</p> <ol style="list-style-type: none"> 1. Approve receipt of the grant funding from European Structural and Investment Fund (ESIF) and National Lottery Community Fund and to approve expenditure by the Council as Lead Partner for the Stronger Families Programme totalling £2,414,658 for the maximum extended period 1st October 2021 to June 2023. 2. Agree to extend the existing partnership agreements with partner organisations listed in appendix 1 funds totalling approximately £2,368,779 on a grants basis to deliver the programme. This may include the peer mentoring provision with The Bridge Project. Approval is also sought to vary the partnership agreements to reflect the new targets and commitments in line with the proposed extension requirements of the funders. 3. Provide approval to undertake a competitive grant process with existing partners for two grants and award as a result of the competitive exercise. Both grants will be for key work provision: <ul style="list-style-type: none"> • a) One grant will be to continue the provision currently delivered 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>by a partner who does not wish to continue with the extension (as detailed in section 3.1.6). The value of this will be £29,878.</p> <ul style="list-style-type: none"> • b) If needed one grant will be for a partner to employ an additional key worker to help the programme achieve the targets imposed by the funders. The value of this may be up to £51,500.
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The current grant ends on 30th September 2021. Approval is required to accept the extended grant up to June 2023 and to extend the partnership agreements with all partners. As detailed in appendix 1 of the delegated decision report: the extensions for all hub and key work providers is up to January 2023 and up to December 2022 for all specialist providers. This will ensure continued delivery of the Stronger Families programme.</p> <p>Advice has been sought from Procurement & Legal services to ensure all appropriate procedures are adhered to.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <ul style="list-style-type: none"> • No alternative options were considered to receiving and spending the funding from European Structural and Investment Fund (ESIF) and National Lottery Community Fund. In the current financial climate of reduced resources to deliver key priorities this is a significant source of external funding which is supporting the authorities early help offer. • Consideration was taken whether to extend the existing grants with current partners or whether to advertise the opportunity to the full market. The extension from the funders has been awarded based on the success of the existing partnership; any change to the partnership could pose a potential risk to the programme's ability to meet the targets/requirements of the extension. Therefore the option to extend the grants with existing partners is considered to be the most beneficial option. • In respect of the approval to undertake a competitive grant process for an element of the programme currently delivered by an existing partner who does not wish to continue: various options were considered. These were: to cease delivery of this element of the programme, to put the opportunity out to existing partners or to advertise the opportunity to the wider market. Having considered all options it is considered that the best option, in order for the programme to achieve the targets, is to seek a solution to enable this key work provision to continue via one of the existing partners.
<p>Affected wards:</p>	<p>Citywide – Leeds & Bradford</p>

Details of consultation undertaken⁴:	Executive Member: Cllr Venner		
	Ward Councillors: N/A		
	Others: Consultation has taken place with all partners of the Stronger Families programme		
Implementation	Officer accountable, and proposed timescales for implementation: The Head of Commissioning & Market Management is responsible for implanting the decision. The extensions with all Partners will be implemented from 1 st October 2021.		
List of Forthcoming Key Decisions⁵	Date Added to List:- 21/4/21		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of	Authorised decision maker ⁸ Sal Tariq – Director of Children & Families		


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

Decision	Signature 	Date: 20/5/21
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