

**SECTION 3B (b): EXECUTIVE MEMBERS  
Oversight of Officer Executive Delegations**

This document should be read in conjunction with the Officer Delegation Scheme (Executive Functions) which provides greater detail as to the scope of the functions of each Director.

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Leader of Council and Executive Member for the Leaders Portfolio</b></p>	<p><b>Chief Executive</b></p> <p>2) Civic and ceremonial functions of the Council.</p> <p>3) Devolution and local freedoms; and</p> <p>4) City Region functions.</p>
<p><b>Cllr James Lewis</b></p>	<p><b>Director of Resources</b></p> <p>1) Setting, supporting and monitoring the council’s policies and procedures for:-</p> <p style="padding-left: 20px;">e) Joint Strategic Needs Analysis</p> <p style="padding-left: 20px;">g) risk and business continuity</p> <p>5) The council’s corporate planning and policy development services, including coordination of the Best Council Plan.</p>
	<p><b>Chief Officer (Financial Services)</b></p> <p>1) Setting, supporting and monitoring the council’s financial strategy</p>
<p><b>Deputy Leader and Executive Member for Resources</b></p>	<p><b>Chief Executive</b></p> <p>1) Functions in relation to elections</p>
<p><b>Cllr Debra Coupar</b></p>	<p><b>Director of Resources</b></p> <p>1) Setting, supporting and monitoring the council’s policies and procedures for:-</p> <p style="padding-left: 20px;">a) human resources (including health and safety)</p> <p style="padding-left: 20px;">b) access to information</p> <p style="padding-left: 20px;">c) procurement and purchasing</p> <p style="padding-left: 20px;">d) projects and programmes</p> <p style="padding-left: 20px;">f) performance and service improvement</p> <p>2) Digital and Information Services</p> <p>3) Customer Relations</p> <p>4) Corporate communications services</p> <p>6) The council’s city-wide resilience and emergency planning functions</p> <p>7) Shared Services</p> <p>8) Civic Enterprise Leeds services</p> <p>9) Community Infrastructure Levy</p>

Executive Functions

PORTFOLIO	DECISION MAKING OVERSIGHT
	<p><b>City Solicitor</b>            1) Legal Services            2) Democratic Services including support to elected members in their responsibilities            3) Standards and Conduct</p> <p><b>Director of City Development</b>            1) Asset Management            2) Functions relating to the Council’s register of Assets of Community Value.</p> <p><b>Director of Communities, Housing and Environment</b>            5) Community Safety            15) Registrars Functions            16) Licensing Functions            17) Land Property Search Functions</p> <p><b>Chief Officer Financial Services</b>            2) Ensuring effective financial management and controls            3) Setting, supporting and monitoring the councils policies and procedures for budgets            4) Administering effective financial management and controls            5) Corporate Governance</p>
<p><b>Deputy Leader and Executive Member for Economy, Culture and Education</b></p> <p><b>Cllr Jonathan Pryor</b></p>	<p><b>Director of Children and Families</b>            2) Learning, including:-                b) Sustainable access to education;                c) Special Educational Needs and Disabilities;                d) Promotion of attendance, attainment and achievement;                e) 14-16 Skills Development                f) Development of active citizens</p> <p><b>Director of City Development</b>            3) Inclusive Growth            6) Sustainable economic development;            7) Employment and skills            8) International and domestic inward economic investment            11) Culture</p>
<p><b>Executive Member for Communities</b></p> <p><b>Cllr Mary Harland</b></p>	<p><b>Director of Communities, Housing and Environment</b>            1) Integrated locality working and its associated citywide support and delivery functions            2) Equalities            3) The council’s Community Hubs functions            4) Library and Information Services            18) Welfare and benefits services</p> <p><b>Director of Children and Families</b>            4) Youth Services</p>

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Executive Member for Infrastructure &amp; Climate</b></p> <p><b>Cllr Helen Hayden</b></p>	<p><b>Director of Resources</b></p> <p>10) Climate Change 11) Sustainable Energy and Carbon Reduction 12) Clean Air</p>
	<p><b>Director of City Development</b></p> <p>4) Sustainable development; 5) Sustainable Housing Growth 9) Highways and Transportation; 10) Flood &amp; Water Management 13) Active Travel 14) Planning Services.</p>
	<p><b>Chief Planning Officer</b></p> <p>1) Development Plan functions; 2) Planning Policy and Guidance functions; 3) Neighbourhood Planning functions; and 4) Conservation Area functions.</p>
<p><b>Executive Member for Adult and Children’s Social Care<sup>1</sup> and Health Partnerships</b></p> <p><b>Cllr Fiona Venner</b></p>	<p><b>Director of Children and Families</b></p> <p>1) Children’s Social Work 2) Learning including:-     a) Early Years Provision 3) Child Friendly City 1) Adoption services</p>
	<p><b>Programme Director Strengthening Families, Protecting Children</b></p> <p>1) Act as an ambassador for Leeds City Council; 2) Strengthening Families, Protecting Children Programme (SFPC); and 3) Partners in Practice including Leeds Relational Practice Centre (LRPC)</p>
	<p><b>Director of Adults and Health</b></p> <p>1) Promotion of well-being; 2) Information, advice and advocacy; 3) Prevention and Recovery; 4) Safeguarding; 5) Assessment and eligibility; 6) Diverse and High Quality Services; 7) Charging and financial assessments.</p>

<sup>1</sup> The Executive Member for Children’s Services is the Lead Member for Children’s Services appointed in accordance with the Section 19 of the Children Act 2004 and must therefore have responsibility for the functions conferred on or exercisable by the authority specified in S18(1)(a) and (b) of the Children Act 2004 and such other functions as the authority consider appropriate.

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Executive Member for Public Health and Active Lifestyles</b></p> <p><b>Cllr Salma Arif</b></p>	<p><b>Director of Adults and Health</b> 8) Public Health.</p>
	<p><b>Director of Public Health</b> 1) Health improvement functions; 2) Health protection functions; 3) Functions relating to the commissioning of public health services; 4) Provision of statutory and mandated functions; 5) Functions of Responsible Authority; and 6) Publication of the annual report on the health of the local population.</p>
	<p><b>Director of Communities, Housing and Environment</b> 11) Cemeteries, crematoria, burial grounds and mortuaries 12) Parks and countryside 13) Countryside management 14) Ecological sustainability</p>
	<p><b>Director of City Development</b> 12) Sport and Active Leeds</p>
<p><b>Executive Member for Environment and Housing</b></p> <p><b>Cllr Mohammed Rafique</b></p>	<p><b>Director of Communities, Housing and Environment</b> 6) Public Health Protection and Control of Statutory Nuisance; 7) Environmental Health and Consumer Protection; 8) Environmental Management; 9) Car Parking 10)Waste; 19) Landlord Functions (funded by the Housing Revenue Account) 20) Other Housing Functions</p>