

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Adults and Health		
Contact person:	Max Naismith	Telephone number: 0113 378 0336	
Subject²:	Establishment of Three Continuing Health Care Social Work Posts Funded on a Recurrent Basis by Leeds Clinical Commissioning Group		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <ul style="list-style-type: none"> • The Deputy Director of Adults and Health noted the technical content of the report. • The Deputy Director of Adults and Health approved the permanent recruitment which is critical to ensuring that the CCG are compliant with their responsibilities in relation to the CHC National Framework and to ensure that individuals with the most complex health needs are in receipt of the appropriate funding stream. • The Deputy Director of Adults and Health approved the establishing and recruiting to the 3 CHC Social Work posts on a substantive basis. • The Deputy Director of Adults and Health agreed a cost neutral recommendation for the Council by accepting the transfer of monies from the CCG on a recurrent basis. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Please see report for full details.</p> <p>The cost of employing 3 Social Workers at PO1 is £148,284 which</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>includes on-costs. The Clinical Commissioning Group will transfer recurrent funding once the permanent recruitment has commenced which will take place on a partnership basis between the Council and the CCG.</p> <p>Legal and Finance clearances have also been obtained for this.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>n/a</p>
Affected wards:	All
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>The Executive Member (Cllr Venner) for Adult Social Care was consulted on 28/4/21.</p>
	<p>Ward Councillors</p> <p>-</p>
	<p>Others</p> <p>-</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>The Head of Service and the S117CHC Team within specialist services will implement this.</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>-</p>
	<p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>-</p>
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	<p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p> <p>-</p>
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: -		
Approval of Decision	Authorised decision maker ⁸ Shona McFarlane – Deputy Director, Adults and Health		
			Date 26 th May 2021

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.