

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Director of Public Health | | |
| Contact person: | Emma Howson | Telephone number: 01137 87847 | |
| Subject²: | To seek approval to award a contract to Health for All (Leeds) Ltd to deliver the Breastfeeding Peer Support service in Leeds | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>a) The Deputy Director of Adults and Health noted the evaluation process undertaken and approved the award of the contract to Health for All (Leeds) Ltd for the provision of a breastfeeding peer support service for pregnant women, new mothers and their families in Leeds. The new service will commence on 1st October 2021 for a period of 2.5 years, with the option to extend the term of the contract for a period of up to 36 months in any combination. The value of the contract is £38,810 per annum. The total value of the contract for the overall contract period (in the event that all extensions are utilised) is £213,455.</p> <p>b) The Deputy Director of Adults and Health approved the implementation of the contract award by Procurement and Commercial Services (PACS) to ensure that the mobilisation of the new service can commence as soon as possible and that the new service is in place and operational from 1st October 2021.</p> <p>c) The Deputy Director of Adults and Health noted that the contract will be delivered by a consortium of two agencies. Heath for All (Leeds) is the lead consortia partner and the other partner is Women's Health Matters.</p> | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> |
| | <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Although a number of organisations registered their interest via YORtender and three organisations requested TUPE information, only one tender submission was received via YORtender (the Council's electronic tendering system) on 24th February 2021 and this was checked for compliance against the Tender Instructions by PACS.</p> <p>The reasons given by the other two organisations that opted out are that delivery of the service was not feasible for the available budget. The organisation felt it was unable to be competitive due to the available budget</p> |
| Affected wards: | None |
| Details of consultation undertaken⁴: | Executive Member The Executive Member for Health and Wellbeing has been briefed and updated throughout the process |
| | Ward Councillors |
| | Others |
| Implementation | Officer accountable, and proposed timescales for implementation Emma Howson The new service will commence on 1 st October 2021 |
| List of Forthcoming Key Decisions⁵ | Date Added to List:- |
| | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

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| Publication of report⁶ | If not published for 5 clear working days prior to decision being taken the reason why not possible: | | |
| | If published late relevant Executive member's approval Signature _____ Date _____ | | |
| Call In | Is the decision available ⁷ for call-in? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | | |
| Approval of Decision | Authorised decision maker ⁸ Shona McFarlane – Deputy Director, Adults and Health | | |
| |  | Date 26 th May 2021 | |

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.