

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director, Children & Families		
Contact person:	Amanda Ashe		Telephone number: 0113 378 4500
Subject²:	Approval to waive Contract Procedure Rules (CPR's) 9.1 & 9.2 award a contract to Connect Childcare Group Limited for the provision of a Children's Centre Nursery Business Management Software Solution.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Council identified a number of suppliers who can provide Children's Centre Nursery Business Management Software as an "off the shelf" solution, and invited four suppliers to demonstrate their proposed solution. Three suppliers accepted the invitation.</p> <p>Each supplier demonstrated their solution to members of the Children's & Families Service and also submitted written responses in relation to the Council's functional and technical requirements.</p> <p>After completing a thorough review of each of the solutions, it was determined that the proposed Children's Centre Nursery Business Management Software Solution from Connect Childcare Group Limited most closely met the Council's requirements and offered best value for money.</p> <p>The award of a contract to Connect Childcare Group Limited for the provision of a Children's Centre Nursery Business Management Software Solution, for a period of three (3) years, from 10/06/2021 to 09/06/2024 is essential to support the Little Owls Nursery business in the delivery of high quality childcare services across the city.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Key stakeholders from the Council's Children's & Families Service, Digital and</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Information Service have been consulted and support the decision to award a contract to Connect Childcare Group Limited for the provision of a Children's Centre Nursery Business Management Software Solution.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision:</p> <p>The Council carried out a competitive tender exercise via the YORtender procurement portal during 2020 in accordance with its procurement procedures. The result of the procurement exercise was that three (3) tender submissions were received, however, when evaluated, none were found to be technically suitable or financially viable.</p> <p>Further research of the marketplace shows that leading providers of Nursery Management systems mainly work with private childcare providers, but very few local authorities. This is because most local authorities do not now run an extensive childcare service, having opted to hand the provision of these services to the private sector.</p>
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Others
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Amanda Ashe</p> <p>12 week implementation period - between June and September 2021</p>
List of Forthcoming Key Decisions⁵	Date Added to List:- N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Julie Longworth Deputy Director Children's Social Work Services, Children and Families	
	Signature 	Date: 4/6/21

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.