

Morley Town Deal Board Minutes

Tuesday 18 May 2021

15:00 – 17:00

Zoom Meeting

Attendees

Gerald Jennings (Chair)	<i>Director, G.R. Jennings Properties Ltd</i>
Councillor Robert Finnigan	<i>Morley Town Council</i>
Rachael Kennedy	<i>Morley Town Centre Manager</i>
Reverend Anthony Lee	<i>Leader, Morley Community Church</i>
Cameron Stephenson	<i>Constituency Office Manager, Office of Andrea Jenkyns MP (Sub)</i>
Martin Farrington	<i>Director of City Development, Leeds City Council</i>
Councillor Andy Hutchison	<i>Morley North ward member</i>
Dawn Ginns	<i>Morley Resident</i>
Stephen Foster	<i>Director, Land Securities</i>
Cllr Wyn Kidger	<i>Morley South Ward Member</i>
Lorraine Coates	<i>Area Lead Leeds City Region, BEIS</i>
Apologies	
Councillor Helen Hayden	<i>Executive Member, Climate Change, Transport and Sustainable Development, Leeds City Council</i>
Mark Goldstone	<i>Head of Policy and Business Representation, West and North Yorkshire Chamber of Commerce</i>
Andrea Jenkyns MP	<i>MP for Morley and Outwood</i>
Rebecca Greenwood	<i>Policy Officer, West Yorkshire Combined Authority</i>

In Attendance

Jessica Ashton	<i>Senior Regeneration Officer, Leeds City Council</i>
Daniel Broadbent	<i>Regeneration Officer, Leeds City Council</i>
Sam Lewis	<i>Principle Regeneration Officer, Leeds City Council</i>
Jane Walne	<i>Head of Projects and Programmes, Leeds City Council</i>
Lisa Littlefair	<i>Leeds Cities Account Lead, Mott MacDonald</i>
Miriam Browne	<i>Senior Project Manager, Leeds City Council</i>

1.0 Introductions and Apologies
Introductions and Apologies were made

2.0 Declaration of Interests
None

3.0 Minutes of the last Meeting and Matters Arising

3.1 The minutes of 12.04.21 were agreed to be an accurate record.

3.2 Regarding action 4.15, a meeting has taken place between the Chair and the Local Planning Authority in relation to current and forthcoming developments in the town which may contribute towards the Morley Town Investment Plan vision and provide opportunities for wider benefits to be unlocked.

3.3 Regarding Action 5.3 Jess Ashton has mapped requirements for technical and consultancy support required to develop project business cases over the coming months. Support will be provided by Mott MacDonald, Locality and the Leeds City Council Projects and Programmes team. Wider specialist expertise will be required on individual projects. **Action: Consultant support mapping document to be shared with the Board.**

3.4 Regarding Action 6.3, a draft communications and engagement strategy has been produced by Rachael Kennedy, Dawn Ginns and Gerald Jennings. There was a conversation about the importance of the Board and Leeds City Council using the same messaging. The Board agreed that a joint communications strategy should be finalised within a week. **Action: Sam Lewis to coordinate finalising a joint Communications strategy.**

3.5 Regarding point 4.3, The Chair asked for confirmation that the deadline for submitting final business cases is March 2022. It was confirmed that this is the deadline, but that summary documents can be submitted at any point up to twelve months after signing Heads of Terms and that some Business Cases can be submitted earlier than others.

4.0 Board Membership Update

4.1 The Board agreed with maintaining the current representation.

4.2 The Chair reported that Cllr Andrew Scopes from the Beeston and Holbeck ward had expressed an interest in being involved with Town Deal work; there is a small crossover

between the Town Deal Boundary and the Beeston and Holbeck ward. Cllr Finnigan has invited Cllr Scopes to the Connectivity Working Group.

5.0 Working Groups Terms of Reference

- 5.1 The Terms of Reference circulated with the papers were discussed. Regarding secretariat resource for Working Groups it was agreed that only high-level actions will be recorded and that this responsibility will be shared by Working Group members and officers. The Terms of Reference were approved by the Board.
- 5.2 The Chair raised the Programme Board Terms of Reference and how they will relate to the Town Deal Board. Martin Farrington gave an overview of the role of the Programme Board in managing Leeds City Council resources to deliver the Towns Fund programme.

6.0 Working Groups Leads Updates

- 6.1 Working Group leads gave an update on the forming of the four working groups. It was agreed that Working Group leads will aim to hold the first meeting by the next Town Deal Board meeting in order to provide an update.

7.0 Project Prioritisation

- 7.1 Sam Lewis and Lisa Littlefair gave a presentation setting out how project prioritisation has been undertaken following the award for £24.3million for the Morley Town Deal - £700,000 less than was bid for through the Town Investment Plan.
A number of options were developed and tested, assessing the impact on benefits, deliverability, and affordability. Opportunities to scope projects down without reducing benefits were assessed and match funding or wider funding opportunities were also reviewed.
- 7.2 It was recommended that a small reduction be made from three projects: the Heritage Investment Fund, the Station Gateway and Connecting Morley. This approach will minimise the impact on benefits, while ensuring the overall deliverability of the Town Deal programme. It was also proposed and recommended that Connecting Morley and a Greener Town be developed jointly, bringing all public realm projects into one project to help bring efficiencies both to the business case process and delivery.
- 7.3 It was clarified that the public realm element of the Town Hall programme would be ring-fenced and included within the larger public realm programme. It was confirmed that the current Connecting Morley proposals are a long list of potential connectivity schemes from which a further prioritisation exercise will need to be undertaken.
- 7.4 The Board agreed to proceed with the recommended approach set out under option 4.

8.0 Communication

- 8.1 Covered under the minutes agenda item.

9.0 Our Spaces Strategy

- 9.1 Jane Walne presented on the Leeds Our Spaces strategy and set out how the principles within the strategy and the approach to project development can be used for the implementation of the Morley Town Investment Plan.
- 9.2 The Chair asked about the Health and Wellbeing benefits of this work. **Action: Dawn Ginns and Jane Walne to catch up separately.**
-

- 9.3 The Chair asked for other suggestions for guest speakers at the Board and gave suggestions of an update on the property market and an update on education and skills. Cllr Finnigan suggested a speaker on the green economy. Rachael Kennedy suggested the digital high street as a theme. **Action: The Chair to follow-up on a guest speaker for the next Board.**
-

10.0 AOB

- 10.1 Sam Lewis raised the need for a refresh of the Morley Town Deal Board Terms of Reference in light of the move from developing the vision and TIP towards project development. **Action Sam Lewis to lead on Board Terms of Reference refresh**
- 10.2 The Chair met with the chairs of the West Yorkshire Town Deals facilitated by the LEP **Action The Chair to meet with the Wakefield Town Deal Board chair for information sharing.**
- 10.3 Cllr Hutchinson asked for an update on the accelerated funding work. Daniel Broadbent gave an update. **Action: Accelerated funding to be included on future meeting agendas.**
-

11.0 Date of Next Meeting

15 June 2021 15.00-17.00
