

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of Adults and Health		
<b>Contact person:</b>	Mark Philott	Telephone number: 0113 37 83923	
<b>Subject<sup>2</sup>:</b>	Older People's Care Homes Low Occupancy Support Scheme		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Adults and Health approved the funding for the Low Occupancy Support Scheme for a period of three months from April 2021 to June 2021 at a maximum estimated cost of £2.232m.  The Head of Commissioning and Head of Finance in Adults and Health will process the payments to the older people's care home providers.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  N/A		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A		
<b>Affected wards:</b>	All		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

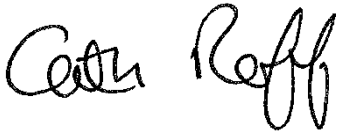
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member The Executive Member for Health, Wellbeing and Adults has been briefed on this decision
	Ward Councillors
	Others
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Mark Philott – Head of Commissioning The scheme will be implemented once the decision has been approved and call-in has expired.
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- May 2021
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:
<b>Approval of</b>	Authorised decision maker <sup>8</sup>

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<b>Decision</b>	Cath Roff, Director of Adults and Health	
		Date 23 <sup>rd</sup> June 2021

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<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.