

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Adults and Health		
Contact person:	Barthi Kaur		Telephone number: 0113 37 82141
Subject²:	Request to approve both 12-month contract extensions in accordance with Contracts Procedure Rule 21 for Support and Personal Care Service for People Living with Dementia at the Bay Tree Resource Centre (DN197322)		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>a) The Director of Adults and Health approved the extension of the contract for the Support and Personal Care Service for People Living with Dementia at Bay tree Resource Centre (contract DN197322) under Contract Procedure Rule 21 for 2 x 12 month periods commencing 1st November 2021 to the 31st October 2023 with Methodist Homes (MHA). The total value of this decision is £411,310.19, breaking down to £205,655.09 per annum.</p> <p>b) Funding for this service will be met through the Adults and Health budget.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

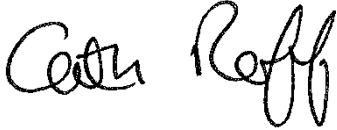
² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The original contract for the Support and Personal Care Service for People Living with Dementia at the Bay Tree Resource Centre commenced on 1st November 2016 for a period of 5 years and is scheduled to end 31st October 2021. The contract includes the option to extend for 2 x 12 month periods. This report seeks approval to utilise the two extension periods sequentially and in accordance with CPR 21.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The extension will provide commissioners the opportunity to undertake a service review of the contract for Support and Personal Care Service for People Living with Dementia at the Bay Tree Resource Centre and follow this with the necessary subsequent commissioning activity.</p>
Affected wards:	All
Details of consultation undertaken⁴:	<p>Executive Member for Adults and Health was briefed on 18th June 2021</p> <p>Ward Councillors</p> <p>Others Adults and Health Commissioning Board on 11th May 2021</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Barthi Kaur – Senior Commissioning Officer</p> <p>October 2021</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Cath Roff, Director of Adults and Health		
			Date 23 rd June 2021

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.