

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Mary Stockton	Telephone number: 87684	
Subject²:	Round Foundry Media Centre, Foundry Street LS11		
Decision details³:	What decision has been taken? The Chief Officer Asset Management & Regeneration has approved that the lease will not be renewed at the subject property at the end of the current term and measures taken to end the councils interest.		
	A brief statement of the reasons for the decision The council has a leasehold interest at the subject property and it operates as flexible workspace. It runs at a loss to the council; there is no budget provision to continue the current arrangement. The facility was set up with public money to address failings in the market for this type of space. This is now provided by a number of private operators in the city.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision Renew the lease – there is no budget provision to do this and no need for public financial intervention to support the provision of this type of space. Hold over on the current lease – as above, the same reasons apply as renewing the interest. Head landlord/property owner continue the current arrangement with the occupants. This was explored with the relevant third party and they do not wish to undertake this and require that the council return the premises in accordance with its lease – with vacant possession.		
Affected wards:	Beeston & Holbeck		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Details of consultation undertaken⁴:	Executive Member 14.05.2021 & 09.06.2021		
	Ward Councillors 11.06.2021		
	Others 18.06.2021 – Representative for the council's landlord with responsibility for the subject property.		
Implementation	Officer accountable, and proposed timescales for implementation Mary Stockton – target 25.09.2021		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of	Authorised decision maker ⁸		


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

Decision	Signature 	Date 7 July 2021
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