

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children's & Families		
Contact person:	Adele Robinson	Telephone number: 07891 276856	
Subject²:	Design Cost Report for Allerton High bulge works 2021		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>Approve authority to spend and incur expenditure of £1,507,600 from capital scheme number 33177/BGE/ALL in order to deliver the accommodation and supporting works associated with the 30 place bulge cohort for September 2021.</p> <p>Note revenue costs of £424,700 will also be incurred as part of the bulge works.</p> <p>Note the programme dates identified in section 10 of this report require the main works to commence on site in July 2021, which is within the call-in period and the critical timeline to ensure the success of the project; and as such approve the recommendation to exempt this report from call-in.</p> <p>Note that the officer responsible for implementation is the Head of Service Learning Systems in Children's and Families Directorate.</p> <p>Note that the approvals associated with amending the deed of variation under the PFI contract are subject to a separate approval process and a design and cost report will be submitted once the uplift costs have been finalised.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

A brief statement of the reasons for the decision
(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

Allerton High has admitted additional pupils above its admission number for a number of years to support the rising demand for more secondary places in the local area. Its Published Admission Number permanently increased from 198 to 220 from September 2021, along with the introduction of 'zones' into the catchment priority area. The zones were introduced to manage the impact of an increase in the number of families who would not otherwise be able to secure a place at Allerton High due to their geographical location of living furthest north in the catchment priority area, and who would also be unlikely to qualify for a place at any other local schools. Zone 1 covers the area to the north of Allerton High, including the school site, and has a higher priority than zone 2, which is to the south of the school. Families living in zone 2 have a catchment priority for other schools so if they are unable to secure a place at Allerton High they could reasonably be expected to qualify for a place at a number of other local schools.

The head and Governing Body at Allerton High have agreed to take a bulge cohort of 30 places from September 2021 to help alleviate the situation ahead of a proposed permanent expansion in 2022 (which will form part of a separate approval process)

The additional teaching spaces provided as part of the bulge works will help ease pressures within the main building which accommodates significantly more children than what it was originally built for under the Building Schools for the Future programme.

The works include installing 6 classrooms in modular form (including toilets and teaching storage) along with providing additional parking spaces to accommodate an increase in staff members. In order to meet the current programme and deliver the accommodation for September works are required to commence on site in July 2021.

The capital investment will be met through the scheme number 33177/BGE/ALL for Allerton High as part of the Learning Places Programme

Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision

There are no alternative options within the Alwoodley area to meet the need for 30 additional places in Year 7 (total of 250 places) for September 2021.

Affected wards:	Alwoodley	
Details of consultation undertaken⁴:	Executive Member Cllr Pryor has been briefed on the bulge cohort for September 2021 and the need to provide additional accommodation.	
	Ward Councillors Alwoodley Ward Members have been briefed on the bulge works for September 2021 and the need to provide additional accommodation.	
	Others Allerton High Head Teacher, Senior Leadership team and Governing Body, Planning and Highways, legal officers and local residents	
Implementation	Officer accountable, and proposed timescales for implementation Head of Service for Learning Systems	
List of Forthcoming Key Decisions⁵	Date Added to List:- 12/5/21	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p> <p>Due to the tight timescales associated with the programme delivery for September 2021 it is requested that this report be exempt from call. The consequence of the report being called in is that it would impact on the handover date and the ability to accommodate the additional 30 Year 7 pupils.</p>	
<p>Approval of Decision</p>	<p>Authorised decision maker⁸ Sal Tariq – Director of Children & Families</p>	
	<p>Signature</p> 	<p>Date: 14/7/21</p>

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.