

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children's & Families		
Contact person:	Adele Robinson		Telephone number: 07891 276856
Subject²:	Design Cost Report for Parklands Primary summer works 2021		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>Approve authority to spend and incur expenditure of £130,158 from capital scheme number 33177/BGE/PAR in order to deliver the KS2 toilet refurbishment and dining furniture associated with the 15 additional places the school is taking in Year 7 from September 2021.</p> <p>Note that the officer responsible for implementation is the Head of Service Learning Systems in Children's and Families Directorate.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Births in the Seacroft PPA for 2020, 2021 and 2022 were above average. Both the 2020 and 2021 cohorts grew by more than 1FE from birth to starting school and have required Children's & Families to add an additional 15 places at Parklands Primary School in order to have sufficient places.</p> <p>Parklands received funding via S106 last year to replace the KS1 toilets that were in a very poor condition – this related to the 2020 'bulge'.</p> <p>The school now requires a capital scheme to update the KS2 toilet provision which is in a similar very poor condition to provide a sufficient</p>		

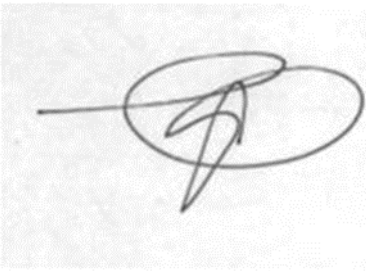
¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>number of toilets to accommodate the increase in numbers due to over-admitting ('bulging') in several year groups.</p> <p>There will be 4 year groups at 60 in September 2021 as the school admitted additional children into two of the KS2 cohorts due to in-year demand (linked to housing) as well as the two reception cohorts they will have admitted at 60 (2020 and 2021).</p> <p>The school will be self-delivering the works over the summer break. therefore the funds will be transferred over following receipt of paid invoices/valuations. The school will be responsible for funding any overspend should the costs exceed the agreed budget figure of £130,158. The works are due to commence in July to ensure they are completed for the start of the next academic year</p> <p>The capital investment will be met through the scheme number 33177/BGE/PAR for Parklands Primary as part of the Learning Places Programme</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Parklands Primary is in the area of need in Killingbeck/Seacroft where additional places are required in Year 7 for September 2021.</p>
Affected wards:	Killingbeck/Seacroft
Details of consultation undertaken⁴:	<p>Executive Member N/A</p> <p>Ward Councillors N/A</p> <p>Others Parklands Primary School and Governing Body, Programme Risk and Control Group and Good Learning Places Board.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Head of Service for Learning Systems</p>
List of	Date Added to List:- N/A

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Viv Buckland – Head of Learning Systems	
	Signature 	Date: 15/7/21

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.