

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Children and Families		
Contact person:	Jacqueline Robertson	Telephone number: 07891 279138	
Subject²:	Design and cost report and tender acceptance for the Autistic Spectrum Special Resource provision at Bishop Young C of E Academy.		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <ol style="list-style-type: none"> a) Approve the Design and Cost Report for the expenditure of £1,687,904 from capital scheme number 33177/BYA/000 for the BYA ASC Specially Resourced Provision project. b) Approve acceptance of the tender submitted via the Bermar Building Company Ltd in the sum of £835,754 inclusive of all professional design fees, development costs and surveys incurred by the appointed contractor. Release of funding for the construction costs will be subject to valuations completed and validated by NPS Ltd Leeds. c) Approve entering into a contractual agreement with Bermar Building Company Ltd to deliver the development at Bishop Young Academy. d) Note the programme dates identified in section 35 of this report, in relation to the implementation of this decision, represents the critical path for project success and must be adhered to where possible. e) Note that the officer responsible for implementation is the Head of Service Learning Systems in Children's and Families Directorate. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

A brief statement of the reasons for the decision

(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

The Local Authority's has a duty to ensure a sufficiency of school places, which supports the achievement of the Best Council priority to improve educational attainment and close achievement gaps. The strategic drive to keep pupils in mainstream or with enhanced provision in mainstream school is a key priority for the city. To support this there is an identified need for additional Resource Provision places in mainstream schools, particularly for children and young people with complex communication difficulties which are being identified as a consequence of a substantial increase in Education, Health and Care Plan (EHCP) assessments.

A 30-place Resource Provision at Bishop Young C of E Academy under the Abbey Multi Academy Trust from September 2021 has been developed which will support children with EHCPs to attend local mainstream settings providing both a differentiated curriculum and access to mainstream social and wider curriculum activities. The proposed provision will also potentially benefit other pupils who may be able to access some of the resources created through the scheme where appropriate. Specialist staff with expertise and skills in ASC will lead the provisions, better providing for pupils sensory and learning needs and enhancing the quality of provision for pupils with Special Educational Needs. The Resource Provision will cater for all secondary year groups (ages 11-16) with the learners being on the roll of Bishop Young C of E Academy. The works will consist of alterations to the existing SEN base within the school, "the Ark", to develop a combined ASC SRP at first floor level. This will be achieved through the expansion into and remodelling of the existing Learning Resource Centre (LRC) which is situated on the first floor and adjacent to the Ark.

Executive Board approved the key decision to provide the ASC SRP with the provisional ATS of £2.2m in February 2021. Therefore, the approval of this report constitutes a Significant Operational Decision and as such


	<p>will not be subject to 'call-in'.</p> <p>As Bishop Young is an academy school operating under the Abbey Multi Academy Trust, a license to operate for the duration of the works will need to be entered into and is currently being arranged between the legal teams representing the Council and the Trust.</p> <p>works detailed in this report have been procured via the Yorbuild2 framework on a price only basis. An admin decision for this procurement strategy was approved on 26th April 2021.</p> <p>The associated procurement rules have been adhered to and are in line with CPR 3.1.4 and CPR 3.1.6.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The strategic drive to keep pupils in mainstream or with enhanced provision in mainstream school is a key priority for the city. To support this there is an identified need for additional Resource Provision places in mainstream schools, particularly for children and young people with complex communication difficulties which are being identified as a consequence of a substantial increase in Education, Health and Care Plan (EHCP) assessments.</p> <p>Completion of the works are essential in order to provide suitable accommodation for SEN provision within Bishop Young Academy</p>
Affected wards:	Killingbeck and Seacroft
Details of consultation undertaken⁴:	<p>Executive Member for Learning Skills and Employment was briefed prior to the decision by Executive Board to approve ATS for the delivery of this scheme</p> <hr/> <p>Ward Councillors</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	<p>Others</p> <p>The trustee's consultation on the proposal took place between 13 November and 11 December 2020 to seek the views of parents, local residents and other stakeholders. Approximately 150 leaflets advertising the consultation were delivered to residents in the close vicinity of Bishop Young C of E Academy and the academy delivered posters advertising the consultation to prominent locations in the area. The academy informed parents and carers of existing pupils and details about the consultation were sent via email to primary and secondary schools in the area to share with their parents and communities. The academy also sought views on the proposal from existing pupils. Information on the proposal was shared via email with all ward members, the local MP and other stakeholders including the Catholic and C of E dioceses and various parent groups including EPIC and Zig Zag Autism Leed</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation Head of Service Learning Systems and the Head of Projects and Programmes, Asset Management & Regeneration Commencement July 2020 for completion October 2020</p>
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	<p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Sal Tariq – Director of Children & Families		
	Signature 	Date: 15/7/21	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.