

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Chief Officer Housing		
Contact person:	Mark Simmons-Powell	Telephone number:	
Subject²:	Authority to Procure Report for the BITMO 2021-22 rebuilding gables and replacement of wall ties to Riley timberframe properties on Broom Nook, Broom View and Broom Mount to 20 Properties, Belle Isle, Leeds.		
Decision details³:	What decision has been taken?		
	<p>In accordance with the Councils Contract Procedure Rule 3.1.6, the Chief Officer Housing approved the use of a restricted tender process using Constructionline to undertake a competitive procurement process leading to the appointment of a contractor to carry out this remedial programme. The pre tender estimated cost of these works is £350,000 with a proposed start on site date of October 2021.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) This scheme will fall across financial year 2021-2022. The pre tender estimated cost of these works is £350,000 and the works are expected to take approximately 6 months to complete on site after the award of a contract.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision	
Affected wards:	Middleton	
Details of consultation undertaken⁴:	Executive Member N/A	
	Ward Councillors N/A	
	Others N/A	
Implementation	Officer accountable, and proposed timescales for implementation Mark Simmons-Powell – Head of Repairs BITMO	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>	
<p>Approval of Decision</p>	<p>Authorised decision maker⁸ Gerard Tinsdale, Chief Officer Housing</p>	
	<p>Signature</p> 	<p>Date: 16/07/21</p>

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.