

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Mark Philpott David Ellis		Telephone number: 01133787528 0113 3367859
Subject²:	Crown Point Road Highways Scheme		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways and Transportation):</p> <p>a) Noted the Executive Board approval on 21st April 2021 to progress the Get Building Fund schemes including Crown Point Road;</p> <p>b) Approved the preliminary design for the Crown Point Road highways scheme, which is shown in Appendix A, to allow the scheme to progress to detailed design and construction;</p> <p>c) Authorised expenditure of £3.75m from capital scheme No. 33401/CRO/000 for the Crown Point Road highway scheme in accordance with the approved preliminary design;</p> <p>d) Approved that the lengths of existing footway and carriageway that are to be converted to cycle tracks (as shown in the drawings in Appendix A) are removed as footway and carriageway and that, in their place, cycle tracks are constructed under the powers contained under the provisions of Section 65(1) of the Highways Act 1980 for segregated use by pedal cyclists, or for shared joint use by pedal cyclists and pedestrians, where this is the case;</p> <p>e) Requested that the City Solicitor revoke and/or amend any existing Traffic Regulation Orders (TRO) as necessary and to advertise the new TROs</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

that are required for the scheme (Appendix D) and, if no valid objections are received, to make, seal and implement the TROs as advertised;

f) Gave authority to display notices on site under the provisions of Section 23 of the Road Traffic Regulation Act 1984 in order to inform the public of the proposed formal pedestrian crossings;

g) Gave authority to request the City Solicitor to draft and advertise a Notice under the provisions of Section 90C of the Highways Act 1980 for the implementation of traffic calming to complement some of the proposed pedestrian crossings;

h) Accepted the dedication of land on the former Tetley Brewery site and enter into the required deed. The extents of the land to be dedicated are shown in Appendix B;

i) Approved the use of the Contractor Framework to procure a contractor to construct the scheme as per the approved preliminary design; and

j) Noted that the proposed preliminary design is predicated on a reclassification of the route from its 'A road' status, and the details and implications of this will be the subject of another report.

A brief statement of the reasons for the decision
(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

The reasons for each of the decisions is explained below, using the numbering used above:

1. Approval of the preliminary highway design is needed to allow detailed design to progress and, subsequently, for construction to begin.
2. Approval of the funding is required so that the scheme can be delivered.
3. This approval allows cycleways to be formally designated as part of the scheme.
4. This approval allows work on the TROs to progress so that the TROs can be signed and sealed in time for the completion of the scheme, allowing for the consultation period.
5. This approval allows a portion of private land to be dedicated as highway so allow key scheme interventions to be delivered.
6. This approval allows a contractor to be appointed to deliver the scheme.

An ECDI Screening report has been produced (Appendix C of the Highways Board Report), setting out the implications for equality, cohesion, diversity and inclusion.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A
Affected wards:	Hunslet and Riverside
Details of consultation undertaken⁴:	Executive Member: Infrastructure and Climate Date: 7.6.21 & 08.07.21
	Ward Councillors: Hunslet and Riverside Dates: 28.10.20 and 23.2.21
	Others: Vastint, Ruth Gorse Academy, Duke Studios, Leeds College of Building, Leeds City College, Indigo Blu, Arriva, First Bus, the West Yorkshire Combined Authority, the Leeds Cycling Campaign, the Disability and Wellness Network, the Leeds Access and Usability Group. Dates: between August 2020 and May 2021
Implementation	Delivery of the scheme is programmed to take place between 31 August 2021 and 29 May 2022.
List of Forthcoming Key Decisions⁵	To approve the design of the Crown Point Road Highway Scheme and the expenditure of the funds allocated in the Grey to Green package on the scheme. Date Added to List:- 18 June 2021
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Gary Bartlett, Chief Officer Highways and Transportation ⁸		
	Signature: <i>G J Bartlett</i>	Date: 20.07.21	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.