

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	James Hirst	Telephone number: 3787458	
Subject²:	Approval to Extend the Supply of Precast Concrete Kerbs and Flags Contract 2021-22		
Decision details³:	What decision has been taken? a) The Chief Officer (Highways & Transportation) approved the recommendation to extend the Supply of Precast Concrete Kerbs and Flags Contract 2019-2021 for an additional 12 months to 11 August 2022 with Aggregate Industries UK LTD T/A Charcon Hard Landscaping, Keyline Builders Merchants Limited and Marshall Mono. b) The estimated annual spend is around £500,000.00. This is a schedule of rates contract with no guarantee of any orders being placed.		
	A brief statement of the reasons for the decision The DLO (Direct Labour Organisation) use the contract to carry out a variety of essential statutory duties maintaining highway infrastructure. Without the contract, we have no compliant way of procuring these essential materials.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision 1 The extension of this contract is an efficient use of council resources and is judged to be value for money in comparison to tendering individual orders or contracts. 2 The extension will allow us to keep using the compliant contractors we procured at the first time of tendering on the same terms and		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	conditions and retendering is unlikely to result in any additional savings.		
Affected wards:	N/A		
Details of consultation undertaken⁴:	Executive Member n/a		
	Ward Councillors n/a		
	Others n/a		
Implementation	Officer accountable, and proposed timescales for implementation Paul Russell, Civil Engineering Manager PACS to extend contract before it expires 11 th August 2021		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer, Highways & Transportation	
	Signature 	Date 13.07.21

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.