

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Adults and Health		
Contact person:	James Woodhead	Telephone number: 0113 37 83841	
Subject²:	Leeds Community Equipment & Telecare Service – Budget Pressure and Waiting List		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Adults & Health: <ul style="list-style-type: none"> a) Noted the current financial and backlog position of LCETS. b) Approved the one-off use of £213k Spring Budget improved Better Care Fund (iBCF) underspend to alleviate and clear the current backlog. c) Noted the plan to carry out further financial analysis of the position of LCETS to establish whether there is an underlying recurrent funding issue and report on this in September 2021. 		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) LCETS is a Leeds City Council service that is core-funded through a pooled budget of £5.8M which is part of the Better Care Fund Section 75 Partnership Agreement between Leeds Clinical Commissioning Group (Leeds CCG) and Leeds City Council (£2.9M LLC/ £2.9M CCG). This includes funding for both adults' and children's equipment. Leeds City Council (Adults & Health) has the lead commissioner role within this arrangement. LCETS provide quarterly performance data to commissioners through contract meetings and LCC and NHS adults and children's commissioners meet quarterly to monitor. As at June 2021 there were 145 requests for new equipment that have been placed on a waiting list due to managing the budget spend and ensuring that funding for new equipment can last the whole financial year. The total value of		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	the equipment on the waiting list is £213,000.
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision
Affected wards:	All
Details of consultation undertaken⁴:	Executive Member was briefed on 16 th July 2021
	Ward Councillors
	Others representation from LCC, Leeds CCG and the Telecare and Equipment Service User Group (TETSUG).
Implementation	Officer accountable, and proposed timescales for implementation Immediate in order to clear the backlog
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Director of Adults and Health		
			Date 21 st July 2021

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.