

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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|--------------------------------------|--|--|--|
| <b>Decision type</b>                 | <input type="checkbox"/> Key Decision  | <input checked="" type="checkbox"/> Significant Operational Decision   | <input type="checkbox"/> Administrative Decision                                       |
| <b>Approximate value</b>             | <input type="checkbox"/> Below £500,000<br><input type="checkbox"/> £500,000 to £1,000,000<br><input type="checkbox"/> over £1,000,000   | <input type="checkbox"/> below £25,000<br><input type="checkbox"/> £25,000 to £100,000<br><input checked="" type="checkbox"/> £100,000 to £500,000<br><input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000<br><input type="checkbox"/> £25,000 to £100,000 |
| <b>Director<sup>1</sup></b>          | Director of Public Health  |  |  |
| <b>Contact person:</b>               | Nicola Kelly-Jackson   |  | Telephone number:<br>07891 277581  |
| <b>Subject<sup>2</sup>:</b>          | Request to approve a 12-month contract extension in accordance with Contracts Procedure Rule 21 for Your Space – Community-based preventive mental health  |  |  |
| <b>Decision details<sup>3</sup>:</b> | What decision has been taken?<br>(Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)<br>The Director of Public Health approved the extension of the contract for Wellbeing Space and Support Service contract DN337089 as permitted under the contract for a 12-month period commencing 1st April 2022 to the 31st March 2023 with Touchstones Leeds. The total value of this decision is £240,000.00<br><br>The Director of Public Health noted the contract will be managed by an Advanced Health Improvement Specialist based in Public Health |  |  |
|                                      | A brief statement of the reasons for the decision<br>(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)<br><br>Your Space services are provided in Inner South, Inner North East Leeds, and Inner East area. Specifically, the postcodes areas of LS8, LS9, LS10 and LS11. These areas contain some of the most deprived areas of Leeds and evidence indicates higher prevalence of poor mental health in deprived areas.   |  |  |
|                                      | Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision<br>This contract has run simultaneously to the Mentally Healthy Leeds contract for 2 years, working collaboratively and complimentarily to deliver population  |  |  |

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.


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|--|---|---|
|  | mental health and wellbeing in deprived communities. Approving the 12 month extension of Wellbeing Space and Support contract will bring both contracts to a close at the same time. This enables a holistic review of the community needs and resulting model of population mental health and wellbeing will determine future direction. |   |
| <b>Affected wards:</b>                                 | All   |   |
| <b>Details of consultation undertaken<sup>4</sup>:</b> | Executive Member<br>Cllr Arif was briefed on 8 <sup>th</sup> July 2021  |   |
|  | Ward Councillors  |   |
|  | Others  |   |
| <b>Implementation</b>                                  | Officer accountable, and proposed timescales for implementation<br>The service will continue provision beyond March 31 <sup>st</sup> 2022 and continue to March 31 <sup>st</sup> 2023   |   |
| <b>List of Forthcoming Key Decisions<sup>5</sup></b>   | Date Added to List:-  |   |
|  | <b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision  |   |
|  | <b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval<br>Signature _____ Date _____   |   |
| <b>Publication of report<sup>6</sup></b>               | If not published for 5 clear working days prior to decision being taken the reason why not possible:  |   |
|  | If published late relevant Executive member's approval<br>Signature _____ Date _____  |   |
| <b>Call In</b>   | Is the decision available <sup>7</sup> for call-in?   | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

|                             |  |                                    |
|-----------------------------|--|------------------------------------|
|                             | <b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public: |                                    |
| <b>Approval of Decision</b> | Authorised decision maker <sup>8</sup><br>Victoria Eaton - Director of Public Health                               |                                    |
|                             |                                   | Date<br>21 <sup>st</sup> July 2021 |

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<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.