

SCRUTINY BOARD (CITY AND REGIONAL PARTNERSHIPS) OUTLINE WORK PROGRAMME (SEPTEMBER) 2008
APPENDIX 1

Item	Description	Notes	Type of item
Meeting date – 25th September 2008		Deadline for receipt of Reports 16th September 2008	
Regional Governance Arrangements	The Board asked for a report on Regional Governance Arrangements in respect of our major partners and our political representation	The Board in July heard from Cllr A Carter, the Chief Executive and Directors of City Development and Neighbourhoods and Housing on regional issues. The Board asked for a paper setting out Governance of Partnerships and democratic involvement	RP/B
Session 1 Voluntary Community & Faith Sector	To consider a report of the Director of Environment and Neighbourhoods	The Board included this in its work programme at the July meeting	RP / DP
Working Groups	To consider a progress report following the establishment of a number of working groups by the Board	The Board established the Skills Working Group, University Fees Working Group and the Small Businesses Working Group in July	B

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

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Item	Description	Notes	Type of item
Meeting date – 23rd October 2008		Deadline for receipt of Reports 14th October 2008	
Session 2 Voluntary Community & Faith Sector	To consider a report of the Director of Environment and Neighbourhoods on good practice in Leeds and other areas and hear from witnesses from the VCFS and use specific case studies	The Board included this in its work programme at the July meeting	RP / DP
Meeting date – 20th November 2008		Deadline for receipt of Reports 11th November 2008	
Session 3 Voluntary Community Faith Sector	To consider information requested at the last Board meeting and to consider the Board's draft inquiry report and recommendations	The Board included this in its work programme at the July meeting	RP / DP
Invitation to the Chief Executive and Chair of the Leeds Initiative Narrowing the Gap Executive	To hear from the Chief Executive on work being undertaken to Narrow the Gap through our partner organisations	The Board in June 2008 agreed that it would be appropriate to monitor progress through the submission of a quarterly or half yearly report to this Board and from our partners on their concerns & successes	PM

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Item	Description	Notes	Type of item
Meeting date – 17th December 2008		Deadline for receipt of Reports 8th December 2008	
Tracking Recommendations	To consider a report on progress in implementing the Board's recommendations to date.		MSR
Meeting date – 15th January 2009		Deadline for receipt of Reports 6th January 2009	
Annual Report on Performance against the Leeds Strategic Plan	To receive an Annual Report on Performance against the Leeds Strategic Plan	At the Board meeting in June 2008 officers recommended that this Board was appropriately placed to take an overview of this document	MSR
Meeting date – 26th February 2009		Deadline for receipt of Reports 17th February 2009	
Meeting date – 26th March 2009		Deadline for receipt of Reports February 2009	
Meeting date – April 2009			
Annual Report	To approve the Board's contribution to the Scrutiny Boards Annual Report 2008/09.		

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Working Groups			
Working group	Membership	Progress update	Date of next meeting
Small Businesses	Councillors Bentley, Atha, Kendal	Meeting held on 18 th July to discuss possible terms of reference for an inquiry on small businesses. It was agreed that a fact sheet be prepared by the City Development department on this issue and that it be submitted to a meeting of the working group in September 2008	September to be confirmed
Skills	Councillors Bentley, Driver, Yeadon and J Lewis	Meeting held on 3 rd July 2008. Discussed with officers and Leeds Initiative possible areas for an inquiry and agreed that draft terms of reference be drawn up on the MAA/FE. Draft terms of reference have now been prepared and a meeting of the working group arranged for 22 nd September.	22 nd September 2008
University Fees	Councillors Bentley, Kendal, J Lewis, Atha and Yeadon	Attempts to hold a meeting of this working group in September have proved to be impossible due to the unavailability of the necessary participants. The meeting has now been confirmed as the 17 th October 2008 at 2pm in Committee Room 3	17 th October 2008

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Outstanding Issues Discussed by the Board

The Transport Bill

Governance of partnerships, scrutiny and democratic involvement

The relationship between Local Government Yorkshire and Humber, Government Office for Yorkshire and the Humber, the RDAs, Yorkshire Forward and the Regional Minister

Scrutiny Arrangements at a regional level

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