

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	The Director of Children & Families		
Contact person:	Adele Robinson		Telephone number: 07891 276856
Subject²:	Tender Acceptance Report for Allerton High 2021 Bulge Works		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>Approve acceptance of the tender submitted via the Leeds Local Education Partnership in the sum of £1,604,447.53 inclusive of all professional design fees incurred by the appointed contractor, development costs and surveys incurred by the contractor. The overall cost is split into £1,179,814.99 of capital spend and £424,632.54 of revenue spend.</p> <p>Approve entering into a contractual agreement with Leeds D&B One Ltd to deliver the bulge works at Allerton High for September 2021. This will take the form of a JCT 2016 head contract between the authority and Leeds D&B One Ltd for the sum of £1,604,447.53.</p> <p>Note that the officer responsible for implementation is the Head of Service Learning Systems and the Head of Projects and Programmes, Asset Management & Regeneration and authorise them as a signatory of all other contract related documentation that is required to deliver the project</p> <p>The approval of this report constitutes a Significant Operational Decision and as such will not be subject to 'Call-In'. Full Authority To Spend (ATS) and to incur expenditure was approved under a key decision on 10 May 2021 through the Design & Cost Report.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

A brief statement of the reasons for the decision

(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

Allerton High has admitted additional pupils above its admission number for a number of years to support the rising demand for more secondary places in the local area. Its Published Admission Number permanently increased from 198 to 220 from September 2021, along with the introduction of 'zones' into the catchment priority area. The zones were introduced to manage the impact of an increase in the number of families who would not otherwise be able to secure a place at Allerton High due to their geographical location of living furthest north in the catchment priority area, and who would also be unlikely to qualify for a place at any other local schools. Zone 1 covers the area to the north of Allerton High, including the school site, and has a higher priority than zone 2, which is to the south of the school. Families living in zone 2 have a catchment priority for other schools so if they are unable to secure a place at Allerton High they could reasonably be expected to qualify for a place at a number of other local schools.

The head and Governing Body at Allerton High have agreed to take a bulge cohort of 30 places from September 2021 to help alleviate the situation ahead of a proposed permanent expansion in 2022 (which will form part of a separate approval process)

The additional teaching spaces provided as part of the bulge works will help ease pressures within the main building which accommodates significantly more children than what it was originally built for under the Building Schools for the Future programme.

The works include installing 6 classrooms in modular form (including toilets and teaching storage) along with providing additional parking spaces to accommodate an increase in staff members. In order to meet the current programme and deliver the accommodation for September works are required to commence on site in July 2021.

The capital investment will be met through the scheme number 33177/BGE/ALL for Allerton High as part of the Learning Places Programme

Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision

There are no alternative options within the Alwoodley area to meet the need for 30 additional places in Year 7 (total of 250 places) for

	September 2021.
Affected wards:	Alwoodley
Details of consultation undertaken⁴:	Executive Member Cllr Pryor has been briefed on the bulge cohort for September 2021 and the need to provide additional accommodation.
	Ward Councillors Alwoodley Ward Members have been briefed on the bulge works for September 2021 and the need to provide additional accommodation.
	Others Allerton High Head Teacher, Senior Leadership team and Governing Body, Planning and Highways, legal officers and local residents
Implementation	Officer accountable, and proposed timescales for implementation Head of Service for Learning Systems
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Sal Tariq – Director of Children & Families		
	Signature 	Date: 14/9/21	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.