

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Children & Families		
Contact person:	Jancis Andrew	Telephone number: 07891272298	
Subject²:	Additional DfE Funding to Pilot Pupil Premium Plus Model for Looked After Learners in Post-16 Provision.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Deputy Director for Learning agreed to receive the section 31 grant of £126k on 5th October 2021 and to enable the Virtual School to deliver the work as set out in the bid.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) Each local authority in England is required to appoint a Virtual School Head to promote the educational attainment of children in the care of their local authority. Virtual School Heads currently receive Pupil Premium Plus (PP+) funding of £2,345 per child in care, aged 4 to 15; however, Virtual School Head duties and the need for bespoke support continue for as long as the child is in care and this pilot extends that financial support into statutory education for looked after learners in further education. The purpose of this grant is to pilot additional funding for looked-after children and care leavers in post-16 provision to a selection of local		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>authorities, chosen through an expression of interest exercise, for a six-month period from October 2021 to March 2022. The total funding made available across all the successful pilot authorities is £3m.</p> <p>This funding will provide support to selected local authorities in England for expenditure lawfully incurred or to be incurred by them to extend support to looked-after children and care leavers in general Further Education (FE) colleges.</p> <p>Local authorities can spend this grant to support costs associated with meeting this duty. In doing so, they should take account of the statutory guidance <i>Promoting the education of looked-after and previously looked-after children</i> published on 26th February 2018.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>This additional grant is a one-off sum allocated following a successful expression of interest being submitted by the Virtual School Head. Following a rigorous selection process undertaken by the DfE, Leeds was selected as one of the pilot LAs to deliver this work: there were no alternative options and there was no guarantee Leeds would be successful.</p>
Affected wards:	All clusters/wards where children in care aged 16-18 are resident and accessing further education.
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Ward Councillors</p> <p>Others</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Virtual School Head</p> <p>Recruitment to Virtual School Education Consultant - Child in Need – June 2021 for commencement September 2021 due to timescales set by DfE.</p>
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Shaheen Myers – Deputy Director for Learning	
	Signature 	Date: 16/9/21

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.