

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Adults and Health		
Contact person:	Barthi Kaur		Telephone number: 0113 378 2141
Subject²:	Request approval to undertake a direct award, in accordance with CPR 9.5, to enter into a 12 month contract with the option to extend for a further period of up to six months with Creative Support Ltd for the provision of extra care at Hampton Crescent from 1st November 2021 to 31st October 2022		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Adults and Health approved the direct award of a 12 month contract, with the option to extend for a further period of up to 6 months in any combination, in accordance with CPR 9.5 to Creative Support Ltd for the provision of extra care services at Hampton Crescent. This contract is for the period 1 November 2021 to 31st October 2022 in the sum of £ 307,787 the value increases to £461,680 when including the 6 month extension (subject to variation for uplifts as set out in the 'Resource Implications' section). The decision to utilise the extension period will be subject to a separate decision at the appropriate time.</p> <p>Officers on behalf of Adults and Health Integrated Commissioning and Procurement and Commercial Services will complete all the actions necessary to ensure this contract is in place for the 1st November 2021. Commissioning officers with support from the transformation team will continue to finalise work that will see Hampton Crescent brought in line with the Leeds Model for Extra Care</p>		

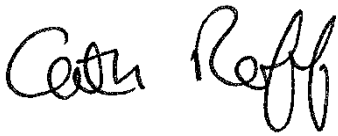
¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	All
Details of consultation undertaken⁴:	<p>As part of the review and contract management work to date, service users, carers and the provider have been consulted with by the commissioning team on the quality of the existing services. Engagement will continue in the form of monitoring for the duration of the proposed 12 month contract and any extension period.</p> <p>Further consultation and engagement will take place with all relevant stakeholders as commissioning officers work to revise current arrangements and bring them more in line with the Leeds Model for Extra Care.</p> <p>The Executive Member for Health, Wellbeing and Adults has been briefed on this decision as of the 8th September 2021</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Officers on behalf of Adults and Health Integrated Commissioning and Procurement and Commercial Services will complete all the actions necessary to ensure this contract is in place for the 1st November 2021</p>
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Cath Roff - Director of Adults and Health	
		Date 22 nd September 2021

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.