

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing and Environment		
Contact person:	Susan Skinner		Telephone number: 0113 3781782
Subject²:	Rough Sleeper Initiative Fund - targeted support for people who are rough sleeping and / or begging. Request for approval to provide funds to Barca-Leeds for 4 navigator posts, 1 trainee navigator post, and 1 team leader post.		
Decision details³:	<p>What decision has been taken?</p> <p>The Director of Communities, Housing and Environment approved use of Ministry of Housing Communities and Local Government's (MHCLG) Rough Sleeping Initiative grant of £212,250, to Barca-Leeds to employ four Navigators, a trainee Navigator and a Team Leader. Responsibility for implementation of this decision is the Integrated Commissioning Team, Adults and Health.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>In 2019 a successful bid was made to MHCLG's Rapid Rehousing Pathway for 3 posts including a trainee to provide intensive support for people who are rough sleeping and / or begging. The aim was to maintain accommodation, reduce and prevent a return to the street-based life and to enable integration into the community. The workers were placed within Barca-Leeds, the partner leading on providing support to those with complex needs within the Engage Leeds service. In 20/21 a further bid for funding was successfully made to MHCLG's Rough Sleeping Initiative funding (into which the Rapid Rehousing Pathway merged) to continue the work.</p> <p>This year (21/22) MHCLG have confirmed a bid made to the Rough Sleeper Initiative has been successful to continue this work into the third</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>year; the bid included 3 navigator posts including 1 trainee, and then recruitment for a further 1 navigator and team leader post.</p> <p>The navigator approach involves intensive work with small caseloads that will look to ensure the individual is supported in their recovery to find employment, undertake training, develop budgeting skills, cultivate positive social circles and be better equipped to maintain their accommodation and independence and avoid returning to the street. Once an individual has been identified as suitable for navigation support the navigator will give continued support and be a single point of contact until the individual is settled and able to maintain their accommodation and independence.</p> <p>Continuing to integrate the additional worker within Barca-Leeds will mean that there is more capacity in the service to provide intensive support for people with the most chaotic lifestyles. The navigator posts will add value to and work within pathways to current services and develop a more coordinated approach for the individual supporting them as required.</p> <p>Outcomes anticipated from this additional work will include individuals moving into supported or more permanent accommodation, engagement with drug and alcohol and health services, improved health and wellbeing, and reduction in failed tenancies.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Through ongoing consultation with partners, it has been agreed that continuing to integrate the additional worker within Barca-Leeds will mean that there is more capacity in the service to provide intensive support for people with the most chaotic lifestyles.</p>
Affected wards:	All
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>The Executive Member for Communities has been regularly briefed.</p> <p>Ward Councillors</p> <p>Others</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Implementation	Officer accountable, and proposed timescales for implementation Julie Staton, Head of Commissioning Four of the posts already exist and are being extended. Recruitment for the additional posts will be carried out as soon as possible.		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ James Rogers, Director Communities, Housing & Environment		
	Signature 	Date 23/07/21 (republished 13/10/21)	

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.