

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Steve Baker Business Manager, Active Leeds	Telephone number: 0113 378 0293	
Subject²:	Changes to Provision of Swimming Lessons		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Operations and Active Leeds approved:</p> <p>a) Moving to 50 weeks a year of swimming lessons for children and adult programmes.</p> <p>b) Increasing the monthly cost of swimming lesson by direct debit, removing the need for a Leeds card and providing for the inclusion of public/family swimming in the swimming lesson direct debit membership</p> <p>c) Changing the age of free swimming from under 5 to under 3 years old for anyone not on the existing swimming lesson programme.</p> <hr/> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>As part of the regular review of service offering the provision of Swimming Lessons has been reviewed and highlighted a number of areas where the provision is different to the prevailing arrangements across the Country whilst at</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>the same time providing an opportunity to maximise income for the Council.</p> <p>Consultation has been undertaken with staff and customers and new arrangements are proposed which also simplify the offer.</p> <p>Provision has been made to seek to ensure the most disadvantaged members of the community remain able to participate at an affordable cost.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Continuing the existing arrangements would not provide the additional income and benefits the revised arrangements will deliver.</p> <p>Stopping the provision of lessons was discounted given the very clear mental and physical benefits alongside the community safety benefits that an ability to swim provides.</p>
Affected wards:	None
Details of consultation undertaken⁴:	<p>Executive Member – Cllr Arif, Executive Member for Public Health and Active Lifestyles</p> <p>Ward Councillors – N/A</p> <p>Others – N/A</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Steven Baker – Immediate implementation</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	<p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p> <p>If published late relevant Executive member's approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Phil Evans Chief Officer Operations and Active Leeds		
	Signature 	Date 13 th September 2021	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.